

Eddyville Charter School

Booster Policies

Mission: The Eddyville Charter School (ECS) Booster Organization is committed to providing support to its students, staff and school. ECS Booster's is a non-profit organization. Fundraising is the primary source of funding as well as cash and material donations. The purpose of acquired funds and donations is to help provide students, staff and ECS with special/necessary activities, school improvements and obtainable materials in hopes to enrich students experience while attending ECS.

Booster Membership: Before becoming a booster member as well as volunteer at the school, an individual needs to have completed a criminal background check and do the on-line Safe Schools Volunteer Condensed Course (Policy). The school will pay for the background check. A copy of the Safe Schools certificate and background checks needs to be turned into the Boosters and retained with booster polices. The originals will be retained with the ECS Business Administrator, Ann Cook. The booster VP will be responsible for following up with members regarding the membership/volunteer requirements.

Definition of Booster Member: A booster member is someone who attends booster meetings regularly.

Scholarships: ECS Booster's is the proud sponsor of the "No Athlete Left Behind Fund".

Officers: ECS Booster's will maintain four Officer Positions - President, Vice President, Secretary and Treasure. Each officer will sustain a one year term. Officer positions will be voted on yearly in January.

Voting: Officer's and members will be responsible for voting on ECS Booster monetary transactions, goals, pursuant booster opportunities and other misc. acts on behalf of the ECS Booster Organization. Voting will be honored on a "majority rule" basis. At least five votes must be acquired. The voting ratio must consist of at least two Booster Officers and at least three booster members.

Officer Roles and Duties:

President – The ECS Booster President will attend and call all booster meetings to order as well as adjourn each meeting. The president will conduct each booster meeting according to the agenda provided. He or she will propose any and all voting acts and acknowledge the outcome of each vote accordingly.

Vice President – The ECS Booster Vice President obtains the role as President in his or her absence. The booster VP will be responsible for following up with all members regarding the membership/volunteer requirements stated above.

Secretary – The ECS Booster Secretary will attend all booster meetings. The secretary will be responsible for preparing and providing an agenda acknowledging new and old business to be discussed. The secretary will compose and retain minutes of each meeting, documenting any voting decision with motions made by whom, seconded by whom and total vote count. The minutes of each ECS Booster meeting will be retained in an organized fashion. The minutes will be signed by the secretary acknowledging that they are true and accurate. Each set of meeting minutes will be reviewed at the forthcoming booster meeting. Minutes will then be approved by Officer's vote. A secondary signature by the president will then be obtained on the minutes, acknowledging approval. A copy of the meeting minutes must be given to all Booster Officers as well as a copy via email, to the school Administrator. A copy is also to be filed and retained with the Booster files in the Booster closet.

Treasurer – The ECS Booster Treasure will be responsible for maintaining all booster financial records, reports and transactions. The treasure must provide a financial report at each booster meeting, updating the booster members and Officers on its current financial status as well as cash flow outcomes from booster events and fundraisers.