



**Eddyville Charter School**  
**Board of Directors**  
P.O. Box 68  
Eddyville, OR 97343  
Phone: 541.875.2942

**February 21, 2019**  
**Board Packet - Regular Session**  
**AGENDA**

- 1) Meeting Called to Order**
- 2) Past Meeting Minutes: January 17, 2019** Pg. 2-3
- 3) Agenda Adjustments**
- 4) Informational Items**
  - a) Financial Report: Jackie Olsen Pg. 4-14
- 5) Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.
- 6) Communication**
  - a) Administration Report- Stacy Knudson Pg. 15-16
  - b) Athletic Director Report: Garrett Thompson Pg. 17
- 7) Action Items**
  - a) Policy Updates
    - i) KN-AR (1): Relations with Law Enforcement Agencies
    - ii) KN-AR (2): Investigations Conducted on School Premises
  - b) Budget Calendar Pg. 18
  - c) June Board Meeting Change (June 20 to June 13)
  - d) Heater Purchase in Room 7
  - e) Board Agenda Timeline
  - f) Car to Surplus
  - g) Spending Authority Increase
  - h) Junior Trip- Bob Pearson
  - i) Tech School Research- Instruction Unit on Socio-Science

**Next Meeting: March 21, 2018 at 6:30pm**



**Eddyville Charter School**  
**Board of Directors**  
P.O. Box 68  
1 Eddyville School Rd.  
Eddyville, OR 97343  
Phone: 541.875.2942  
Fax: 541.875.4050

**January 17, 2018**  
**Board Meeting- Regular Session: 6:30pm**  
**MEETING NOTES**

**Board Members in Attendance:** Larry Cook, Ryan Gassner, John Lancaster, Lisa Rorie, Abe Silvonon, Rebecca Phillips-Sutton

**Administration in Attendance:** Stacy Knudson

**Board Members Absent:** Stephanie Mekemson

**ESD Financial Manager:** Jackie Olsen

**Minutes prepared by:** Board Clerk: Dani Ulstad

**1) Meeting Called to Order** at 6:30pm by Ryan Gassner

**2) Past Meeting Minutes: November 15, 2018**

- a) Larry Cook moved to approve the passing of the November meeting minutes. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

**3) Agenda Adjustments (NONE)**

**4) Informational Items**

- a) Financial Report: Jackie Olsen (Board packet)
  - i) Lisa Rorie moved to approve the passing of the financial reports. Ryan Gassner seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

**5) Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.

- a) Tom Morris, Community Member: Concerned about the condition of the track and interested in helping to get it improved. He feels that more money and work into the track will attract kids to the program and help build both the track and football programs. Ms. Knudson also informed the board of current meetings taking place to get the program started and maybe to fundraise for the project.
- b) Gus Loomis, Facilities Manager: Informed the board of the recent electricity problem experienced Wednesday 1/16. The power was shut off while the problem was fixed. When more service was needed over the past few, the line and panel system were not updated causing a dangerous sparking wire yesterday. Western States of Newport came out and fixed the problem. No bid was needed in funding the problem as it was considered an emergency situation.

**6) Communication**

- a) Administration Report- Stacy Knudson (Board packet)
  - i) Currently working on recreating the Charter with district liaison Diana McKenzie to get funding for students over the 200 cap.

- ii) Proposed 19-20 Calendar
- b) Athletic Director Report: Garrett Thompson (Board Packet)

**7) Action Items**

- a) Calendar Adoption
  - i) Lisa Rorie moved to approve the proposed calendar for 2019-2020. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- b) Building Use: Summer Biking Event
  - i) Biking organization doing an event would like to use the facilities for a stop along their route. Ms. Kundson will check with PACE about possible insurance needs. This would be an opportunity to fundraise as well.
  - ii) The board would like us to check with PACE on insurance and the program to find out the number of people passing through.
  - iii) Lisa Rorie moved to approve the usage of the school given PACE approves. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- c) PACE contract renewal
  - i) Lisa Rorie moved to approve the PACE contract renewal. Rebecca Phillips-Sutton seconded it. All members of the School Board voted unanimously in favor of the motion.

**8) New Business**

- a) Addition: Policies Readings (first reading)
  - i) KN-AR (1): Relations with Law Enforcement Agencies
  - ii) KN-AR (2): Investigations Conducted on School Premises

**Meeting Adjourned 7:24pm by Ryan Gassner; Next Meeting: February 21, 2019**



February 11, 2019

TO: Eddyville Charter School Board of Directors  
FROM: Jackie Olsen, CFO  
RE: January 31, 2019 Financial Statements

Board Members,

Attached you will find the 2018-19 Cash Flow report, which presents actual revenue and expenditures through January 31, 2019 and projected revenue and expenditures through June 30, 2019. At this time, the estimated ending fund balance for FY18/19 is \$417,443, with \$130,000 of that balance reserved in Contingency.

Revenue for the month of January totaled \$192,829 and were projected at \$192,471.

Expenditures for the month of January totaled \$616,826 and were projected at \$244,245. The reason for the major discrepancy is due to the fact that we have made the transfer from the general fund to the capital improvement fund already, instead of waiting for June.

The legislative session officially began on Tuesday, January 22, 2019. While there seems to be a lot of discussion on the need to invest in education, we understand that the State has to have an adopted budget before the session ends and how the pie will be split is anybody's guess. Anticipated in February is the Co-Chairs Budget as well as the next Revenue Forecast that is expected to be released on February 27<sup>th</sup>. We will continue to have budget updates for you as we work through developing a balanced budget to present to the Budget Committee in May 2019.

Please let me know if you have any questions or concerns regarding these statements.

**Eddyville Charter School**  
**General Fund: Statement of Revenue Budget Vs. Actual**  
**For the Fiscal Year 2018-19**  
**As of 1/31/2019**

Source	2018-2019 Budget	Actual YTD Rev. 1/31/2019	Projected through 6/30/2019	Total Estimated 2018-2019	(Over)/Under Budget	Total Actual 6/30/2018	2017-2018 Budget
<b>SSF Funding</b>							
3101 State School Support Funds	2,153,079	1,536,967	726,513	2,263,480	(110,401)	2,220,508	2,122,376
3101 SSF- May Adjustment			-	-	-	8,611	
<b>Total SSF Funding</b>	<b>2,153,079</b>	<b>1,536,967</b>	<b>726,513</b>	<b>2,263,480</b>	<b>(110,401)</b>	<b>2,229,119</b>	<b>2,122,376</b>
<b>Non State School Support Formula Sources</b>							
<b>Local Sources</b>							
1510 Interest on Investments/Bank	1,200	1,003	1,741	2,744	(1,544)	1,486	650
1710 Admissions	-	3,404		3,404	(3,404)	-	100
1740 Fees	-	6,010		6,010	(6,010)	-	-
1920 Donations from Private Sources	-	7,523		7,523	(7,523)	2,696	-
1960 Recovery of Prior Year Exp.	500	-	-	-	500	-	1,500
1990 Miscellaneous Local Revenue	15,000	3,005	4,370	7,375	7,625	22,329	5,000
<b>Total Non Formula Local Sources</b>	<b>16,700</b>	<b>20,945</b>	<b>6,111</b>	<b>27,056</b>	<b>(10,356)</b>	<b>26,511</b>	<b>7,250</b>
<b>Other Sources</b>							
5400 Beginning Fund Balance	750,000	827,264		827,264	(77,264)	660,829	407,000
<b>Total Other Sources</b>	<b>750,000</b>	<b>827,264</b>	<b>-</b>	<b>827,264</b>	<b>(77,264)</b>	<b>660,829</b>	<b>407,000</b>
<b>Total Non SSF Revenue</b>	<b>766,700</b>	<b>848,209</b>	<b>6,111</b>	<b>854,320</b>	<b>(87,620)</b>	<b>687,341</b>	<b>414,250</b>
<b>Total Resources</b>	<b>\$ 2,919,779</b>	<b>\$ 2,385,176</b>	<b>\$ 732,624</b>	<b>\$ 3,117,800</b>	<b>\$ (198,021)</b>	<b>\$ 2,916,460</b>	<b>\$ 2,536,626</b>
				Less Estimated Requirements			
					\$ (2,700,357)		
				<b>Estimated Ending Fund Balance</b>	<b>\$ 417,443</b>		

**Eddyville Charter School**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**For the Fiscal Year 2018-19**  
**As of 1/31/2019**

Function	2018-2019 Budget	Actual YTD Exp. 1/31/2019	Projected through 6/30/2019	Total Estimated 2018-2019	(Over)/ Under Budget	% Committed	Total Actuals* 6/30/2018
<b>Instruction</b>							
1111 Elementary, K-6	580,277	211,915	365,428	577,343	2,934	99.49%	548,609
1113 Elementary, Extracurricular	200	-	203	203	(3)	101.59%	1,094
1121 Middle/Junior High Programs	295,229	130,434	167,252	297,686	(2,457)	100.83%	275,598
1122 Middle/Junior High School Extracurricular	18,482	8,915	9,299	18,214	268	98.55%	9,676
1131 High School Programs	407,373	123,662	222,605	346,267	61,106	85.00%	260,113
1132 High School Extracurricular	56,381	56,377	5,379	61,757	(5,376)	109.53%	35,970
<b>Total Instruction</b>	<b>1,357,942</b>	<b>531,303</b>	<b>770,167</b>	<b>1,301,470</b>	<b>56,472</b>		<b>1,131,059</b>
<b>Support Services</b>							
2134 Health Services	3,100	21	3,079	3,100	-	100.00%	3,519
2222 Library/Media Center	-	-	-	-	-	-	64,997
2240 Staff Development	-	-	-	-	-	-	216
2310 Board of Education	64,450	43,752	14,253	58,005	6,445	90.00%	79,504
2321 Office of the Superintendent Services	61,750	94,615	65,861	160,477	(98,727)	259.88%	89,470
2411 Office of the Principal Services	254,265	60,474	75,717	136,191	118,074	53.56%	201,984
2520 Fiscal Services	48,900	48,097	803	48,900	-	100.00%	63,691
2541 Operation & Maintenance of Plant	-	-	-	-	-	-	34,458
2542 Maintenance	240,012	130,287	145,727	276,014	(36,002)	115.00%	200,175
2552 Transportation	255,650	101,141	128,944	230,085	25,565	90.00%	199,474
2626 Grant Writing	-	-	-	-	-	-	7,000
2639 Web Services	-	-	-	-	-	-	281
2643 Staff Accounting Services	70,023	41,645	29,220	70,865	(842)	101.20%	414
2649 Other Staff Services	-	59	-	59	(59)	-	337
2669 Technology	37,004	23,976	3,011	26,987	10,017	72.93%	12,617
<b>Total Support Services</b>	<b>1,035,154</b>	<b>544,067</b>	<b>466,615</b>	<b>1,010,682</b>	<b>24,472</b>		<b>958,137</b>
<b>Other Requirements</b>							
5200 Transfers of Funds	396,683	388,205	-	388,205	8,478	97.86%	-
6000 Contingency	130,000	-	-	-	130,000	0.00%	-
<b>Total Other Requirements</b>	<b>526,683</b>	<b>388,205</b>	<b>-</b>	<b>388,205</b>	<b>138,478</b>		<b>-</b>
<b>Total Requirements</b>	<b>\$ 2,919,779</b>	<b>\$ 1,463,575</b>	<b>\$ 1,236,782</b>	<b>\$ 2,700,357</b>	<b>\$ 219,422</b>		<b>\$ 2,089,196</b>

**Eddyville Charter School**  
**Other Funds: Statement of Revenue Expenditures Budget Vs. Actual**  
**For the Fiscal Year 2018-2019**  
**As of 1/31/2019**

<b>Description</b>	<b>7/1/2018 Beginning Fund Balance</b>	<b>YTD Revenue</b>	<b>YTD Expenditures</b>	<b>Balance as of 12/31/2018</b>
BLM Grant	-	1,102	1,102	-
Aspire Grant	-	1,600	-	1,600
BLM Grant L16AC00309	-	-	1,740	(1,740)
Emergency Preparedness	1,000	-	483	517
MidWay Foundation	(647)	-	2,135	(2,782)
Outdoor School	-	-	-	-
STCCF/Medical Responder Class	162	-	-	162
Oregon State Credit Union Mini Grants	-	1,200	318	882
STCCF/Basketball Uniforms & Storage	1,000	-	1,000	-
High School Success	(15,349)	32,184	16,834	-
Student Body Funds	39,146	13,247	15,841	36,553
Capital Project Funds	-	388,205	11,522	376,683
<b>Grand Total</b>	<b>25,312</b>	<b>437,538</b>	<b>50,975</b>	<b>411,875</b>

Eddyville Charter School  
YTD Appropriations  
For the Fiscal Year 2018-2019  
As of 1/31/2019

Fund	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
<b>General Fund, 100</b>						
1000 Instruction	\$ 1,357,942		\$ 531,303	\$ 591,198	\$ 1,122,500	\$ 235,442
2000 Support Services	\$ 1,035,154		\$ 544,067	\$ 286,057	\$ 830,124	\$ 205,030
5200 Transfers	\$ 396,683		\$ 388,205	\$ -	\$ 388,205	\$ 8,478
6000 Contingency	\$ 130,000		\$ -	\$ -	\$ -	\$ 130,000
<b>Sub Totals</b>	<b>\$ 2,919,779</b>	<b>\$ -</b>	<b>\$ 1,463,575</b>	<b>\$ 877,254</b>	<b>\$ 2,340,829</b>	<b>\$ 578,950</b>
<b>Special Funds, 200</b>						
1000 Instruction	\$ 62,636		\$ 10,255	\$ 3,288	\$ 13,543	\$ 49,093
2000 Support Services	\$ 20,000	\$ -	\$ 12,255	\$ 15	\$ 12,269	\$ 7,731
5200 Transfers	\$ 15,000		\$ -	\$ -	\$ -	\$ 15,000
<b>Sub Totals</b>	<b>\$ 97,636</b>	<b>\$ -</b>	<b>\$ 22,510</b>	<b>\$ 3,302</b>	<b>\$ 25,813</b>	<b>\$ 71,824</b>
<b>Student Body Funds, 299</b>						
1000 Instruction	\$ 85,000		\$ 15,841	\$ 825	\$ 16,666	\$ 68,334
<b>Sub Totals</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ 15,841</b>	<b>\$ 825</b>	<b>\$ 16,666</b>	<b>\$ 68,334</b>
<b>Capital Projects, 400</b>						
2000 Support Services	\$ 20,000		\$ 11,522	\$ -	\$ 11,522	\$ 8,478
4000 Facility Construction	\$ 376,683		\$ -	\$ -	\$ -	\$ 376,683
<b>Sub Totals</b>	<b>\$ 396,683</b>	<b>\$ -</b>	<b>\$ 11,522</b>	<b>\$ -</b>	<b>\$ 11,522</b>	<b>\$ 385,161</b>
<b>Totals</b>	<b>\$ 3,499,098</b>	<b>\$ -</b>	<b>\$ 1,513,447</b>	<b>\$ 881,382</b>	<b>\$ 2,394,829</b>	<b>\$ 1,104,269</b>



# EDDYVILLE CHARTER SCHOOL

Projected Cash Flow  
FY 2018-2019

General Fund	JUL Actuals	AUG Actuals	SEP Actual	OCT Actual	NOV Actual	DEC Actual	JAN Actual	FEB Projected	MAR Projected	APR Projected	MAY Projected	JUN Projected	Projected Totals	Adopted Budget	
<b>REVENUE</b>															
BEG FUND BAL	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	750,000
Bank Interest 1510	109	148	152	151	148	145	150	100	100	100	100	100	1,503	1,200	
Contributions/Donations 1920	-	-	4,201	1,070	976	1,276	-	-	-	-	-	-	7,523	-	
Recovery Prior Year 1960	-	-	-	-	-	-	-	-	-	-	-	-	-	500	
Miscellaneous 1990	-	-	61	1,604	1,340	-	508	200	500	3,000	170	300	7,683	15,000	
Miscellaneous Erate 1991	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
State Rev/SSF-General Support 3101	383,941	192,171	192,171	192,171	192,171	192,171	192,171	192,171	192,171	192,171	150,000	-	2,263,480	2,153,079	
<b>TOTAL REVENUE</b>	<b>384,050</b>	<b>192,319</b>	<b>196,585</b>	<b>194,996</b>	<b>194,635</b>	<b>193,592</b>	<b>192,829</b>	<b>192,471</b>	<b>192,771</b>	<b>195,271</b>	<b>150,270</b>	<b>400</b>	<b>3,107,452</b>	<b>2,919,779</b>	
<b>EXPENDITURES</b>															
100-Salaries	16,730	\$18,213	\$83,617	\$82,598	\$89,680	\$87,319	\$89,320	\$90,915	\$85,540	\$83,187	\$90,571	\$206,537	1,024,227	1,015,858	
200-Payroll Costs	11,038	\$11,645	\$44,436	\$43,094	\$43,512	\$44,571	\$44,386	\$56,129	\$57,079	\$55,203	\$58,253	\$127,414	596,760	665,734	
300-Contracted Services	3,905	\$17,080	\$12,138	\$44,966	\$35,849	\$28,599	\$88,286	\$43,397	\$48,262	\$38,732	\$10,766	\$77,518	449,497	562,800	
400-Supplies & Materials	257	\$12,773	\$24,322	\$22,856	\$3,324	\$6,891	\$5,686	\$2,966	\$5,487	\$13,625	\$19,829	\$12,657	130,672	95,500	
500- Equipment	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000	
600-Dues/Fees	2,575	\$3,617	\$35,914	\$355	\$1,334	\$5,688	\$942	\$721	\$335	\$650	\$440	\$1,009	53,580	48,204	
700- Transfers	-	-	-	-	-	-	388,205	-	-	-	-	-	388,205	396,683	
800- Contingency (planned reserve)	-	-	-	-	-	-	-	-	-	-	-	-	-	130,000	
<b>TOTAL EXPENDITURES</b>	<b>34,504</b>	<b>63,328</b>	<b>200,426</b>	<b>193,869</b>	<b>173,700</b>	<b>173,068</b>	<b>616,826</b>	<b>194,128</b>	<b>196,702</b>	<b>191,396</b>	<b>179,860</b>	<b>430,135</b>	<b>2,647,942</b>	<b>2,919,779</b>	
<b>MONTHLY ADDITION/(DEFICIT)</b>	349,546	128,990	(3,841)	1,127	20,935	20,524	(423,997)	(1,657)	(3,931)	3,875	(29,590)	(429,735)			
<b>Projected Ending Fund Balance</b>													459,510	-	
<b>CASH REPORT</b>															
<b>Monthly Beginning Balance</b>															
Checking Account	235,679	122,322	96,796	122,818	136,112	102,214	131,489	131,397	-	-	-	-			
Money Market Accounts	716,724	1,073,007	1,235,326	1,226,095	1,210,213	1,229,045	1,220,323	1,190,020	-	-	-	-			
<b>Total</b>	952,403	1,195,329	1,332,122	1,348,913	1,346,324	1,331,259	1,351,812	1,321,417	-	-	-	-			
<b>Monthly Ending Balance</b>															
Checking Account	122,322	96,796	122,818	136,112	102,214	131,489	131,397								
Money Market Accounts	1,073,007	1,235,326	1,226,095	1,210,213	1,229,045	1,220,323	1,190,020								
<b>Total</b>	1,195,329	1,332,122	1,348,913	1,346,324	1,331,259	1,351,812	1,321,417	-	-	-	-	-			
<b>Cash: Net Monthly Change</b>	<b>242,926</b>	<b>136,793</b>	<b>16,792</b>	<b>(2,589)</b>	<b>(15,065)</b>	<b>20,553</b>	<b>(30,395)</b>	<b>(1,321,417)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			

## Eddyville Charter School, Inc.

### Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: OR State CU - Checking 618680-8000	From Date: 01/01/2019	To Date: 01/31/2019
From Check:	To Check:	From Clear Date:
From Voucher:	To Voucher:	To Clear Date:

Types:  Expense  Manual  Payroll  Payroll Deductions  Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
18	01/11/2019	AMAZON.COM	\$330.78	1120	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
19	01/11/2019	NEW DIMENSION HARDWOOD FLOORS	\$2,021.00	1120	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
20	01/11/2019	NORTHWEST REGIONAL ESD	\$25.50	1120	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
21	01/11/2019	STAPLES ADVANTAGE	\$297.53	1120	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
22	01/11/2019	Umpqua Valley Christian School	\$200.00	1120	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
23	01/11/2019	PIONEER TELEPHONE CO	\$1,936.52	1125	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
24	01/14/2019	EDDYVILLE POST OFFICE	\$300.00	1133	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
25	01/14/2019	THOMPSON, FELICIA M	\$40.45	1062	Printed	Expense	<input type="checkbox"/>		
26	01/18/2019	DOUGHERTY, KATHLEEN	\$21.05	1139	Printed	Expense	<input type="checkbox"/>		
27	01/18/2019	KNUDSON, STACY BROOKE	\$179.85	1139	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
28	01/18/2019	ULSTAD, MICHAEL	\$233.45	1139	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
29	01/25/2019	MITCHELL, KIRK A	\$1,152.64	10	Printed	Payroll	<input type="checkbox"/>		
30	01/25/2019	OBTESHKA, TERRY L	\$186.78	10	Printed	Payroll	<input checked="" type="checkbox"/>	01/31/2019	
31	01/25/2019	Russell, Josua Abe	\$2,468.80	10	Printed	Payroll	<input checked="" type="checkbox"/>	01/31/2019	
32	01/25/2019	ALARM SOLUTIONS INC.	\$90.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
33	01/25/2019	AMAZON.COM	\$445.06	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
34	01/25/2019	AMERIGAS	\$836.93	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
35	01/25/2019	ANALYTICAL LABORATORY & CONSULTANTS	\$55.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
36	01/25/2019	ArmorZone Athletic	\$318.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
37	01/25/2019	CONSUMER POWER INC	\$2,970.67	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
38	01/25/2019	Curriculum Associates LLC	\$170.24	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
39	01/25/2019	DAHL DISPOSAL SERVICE	\$870.00	1150	Printed	Expense	<input type="checkbox"/>		

## Eddyville Charter School, Inc.

### Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 01/01/2019

To Date: 01/31/2019

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types:  Expense  Manual  Payroll  Payroll Deductions  Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40	01/25/2019	DAVE BROOKS	\$126.00	1150	Printed	Expense	<input type="checkbox"/>		
41	01/25/2019	DOUG'S ELECTRIC	\$817.48	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
42	01/25/2019	EMERALD SPRINGS BOTTLED WATER	\$143.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
43	01/25/2019	EPS/SCHOOL SPECIALTY	\$1,282.47	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
44	01/25/2019	HOME DEPOT	\$159.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
45	01/25/2019	INDUSTRIAL WELDING SUPPLY	\$5.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
46	01/25/2019	LINN BENTON LINCOLN ESD	\$57,407.14	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
47	01/25/2019	MARY'S PEAK TRUE VALUE	\$219.90	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
48	01/25/2019	MID-VALLEY BASKETBALL OFFICIALS ASSC.	\$510.00	1150	Printed	Expense	<input type="checkbox"/>		
49	01/25/2019	MINERS GRADUATE SERVICES	\$72.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
50	01/25/2019	OREGON LOCK & ACCESS	\$242.54	1150	Printed	Expense	<input type="checkbox"/>		
51	01/25/2019	OREGON SECRETARY OF STATES AUDITS DIVISI	\$250.00	1150	Printed	Expense	<input type="checkbox"/>		
52	01/25/2019	PEARSON, ROBERT	\$48.59	1150	Printed	Expense	<input type="checkbox"/>		
53	01/25/2019	ROGGENSTEIN, DONNA MARIE	\$40.44	1150	Printed	Expense	<input type="checkbox"/>		
54	01/25/2019	STAPLES ADVANTAGE	\$499.29	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
55	01/25/2019	XEROX CAPITAL SERVICES	\$636.04	1150	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
Total Amount:			\$77,609.14						

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2018-2019

From: 7/1/2018

To: 6/30/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
000 Undesignated	.00	.00	.00	.00	.00	.00
000 Undesignated	.00	.00	.00	.00	.00	.00
704 Locker Fee	390.00	380.00	.00	770.00	.00	770.00
716 MS/HS Field Trip (6-12)	911.35	.00	.00	911.35	.00	911.35
719 Activities Bus	.00	50.00	.00	50.00	.00	50.00
720 Elem Athletics	1,523.70	630.00	(639.23)	1,514.47	.00	1,514.47
721 Boys BB	2,987.75	1,543.10	(4,153.50)	377.35	.00	377.35
722 Girls BB	(1,367.14)	708.00	.00	(659.14)	.00	(659.14)
724 VB	838.44	1,069.00	(738.50)	1,168.94	.00	1,168.94
725 Track	722.21	33.00	.00	755.21	.00	755.21
726 Marksmanship	72.67	.00	(72.67)	.00	.00	.00
727 Cheer	997.15	2,525.00	(1,647.09)	1,875.06	.00	1,875.06
728 Gate Receipts	.00	711.00	.00	711.00	.00	711.00
729 Pay to Play	.00	150.00	.00	150.00	.00	150.00
730 Football	478.91	33.00	.00	511.91	.00	511.91
750 Art	16.05	.00	.00	16.05	.00	16.05
751 Drumming	129.03	.00	.00	129.03	.00	129.03
752 Hobby Hour	562.24	.00	(99.90)	462.34	(402.75)	59.59
754 Yearbook/Annual	336.12	180.00	.00	516.12	.00	516.12
755 Concessions	573.26	.00	.00	573.26	.00	573.26
756 Foods	468.96	.00	.00	468.96	(100.23)	368.73
757 Horticulture	2,292.47	.00	(1,010.52)	1,281.95	.00	1,281.95
760 PAADA/OHANA	7,180.10	.00	(1,933.91)	5,246.19	(190.00)	5,056.19

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2018-2019

From: 7/1/2018

To: 6/30/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
761 Student Incentives	1,032.48	723.34	(827.54)	928.28	(32.00)	896.28
763 BLM	3,552.00	.00	.00	3,552.00	.00	3,552.00
764 Drama	91.00	300.00	.00	391.00	.00	391.00
765 Leadership	677.72	2,057.90	(1,292.33)	1,443.29	.00	1,443.29
766 EMR	70.00	.00	.00	70.00	.00	70.00
778 Sixth/Seventh/Eighth Grade	159.99	.00	.00	159.99	.00	159.99
779 Elementary General	2,860.85	160.00	(1,248.00)	1,772.85	(70.00)	1,702.85
780 Kindergarten	1,439.94	.00	(362.77)	1,077.17	.00	1,077.17
781 First Grade	1,953.50	.00	(316.92)	1,636.58	.00	1,636.58
782 Second Grade	1,385.85	.00	(314.41)	1,071.44	.00	1,071.44
783 Third Grade	656.04	.00	(238.03)	418.01	(30.00)	388.01
784 Fourth Grade	1,052.52	.00	(66.64)	985.88	.00	985.88
785 Fifth Grade	353.19	(160.00)	.00	193.19	.00	193.19
787 Class of 2022	3,359.79	.00	.00	3,359.79	.00	3,359.79
788 Class of 2021	135.60	320.00	(53.60)	402.00	.00	402.00
789 Class of 2020	387.23	1,833.99	(825.00)	1,396.22	.00	1,396.22
790 Class of 2019	837.95	.00	.00	837.95	.00	837.95
GRAND TOTALS	39,118.92	13,247.33	(15,840.56)	36,525.69	(824.98)	35,700.71

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: OR State CU - Student Body Checking  
618680-8001

From Date: 01/01/2019 To Date: 01/31/2019

From Check: To Check:  
From Voucher: To Voucher:

From Clear Date: To Clear Date:

Types:  Expense  Manual  Payroll  Payroll Deductions  Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1	01/11/2019	AMAZON.COM	\$223.02	1122	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
2	01/11/2019	Northwest Audio	\$160.00	1122	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
3	01/11/2019	Warren, Abi	\$27.98	1122	Printed	Expense	<input type="checkbox"/>		
4	01/18/2019	DOUGHERTY, KATHLEEN	\$90.99	1138	Printed	Expense	<input type="checkbox"/>		
5	01/25/2019	AMAZON.COM	\$209.39	1151	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
6	01/25/2019	Coastal Act Productions	\$540.00	1151	Printed	Expense	<input type="checkbox"/>		
7	01/25/2019	MARY'S PEAK TRUE VALUE	\$107.59	1151	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2019	
Total Amount:			\$1,358.97						

**Administrative Report**  
**February 2019**

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**Academic**

- 🌀 Enrollment is currently at 198
- 🌀 New robotics course implemented
- 🌀 2<sup>nd</sup> and 3<sup>rd</sup> grade students completed their 2-week swimming lesson curriculum at Toledo's Public Pool.
- 🌀 Indian Education has been implemented and we are on our third week. There are three sessions and they run all afternoon on Wednesdays.
- 🌀 Sports Media class was able to attend a Men's OSU Beaver Basketball game and shadow their media team. The kids continue to build excellent communication and technological skills with Mr. Ulstad.
- 🌀 Mr. Ekins has started a Chess Club and will start the Archery Club again this spring.
- 🌀 Phase 2 of Ready Math professional development was held on Feb. 11<sup>th</sup> after school. Staff were able to run through planning and instruction for an entire unit. They are coordinating a special training or blended classroom instruction and layout.
- 🌀 Edmentum online curriculum for middle and high school course offerings will be fully-implemented next year. We currently use licenses through LCSD, but this was only intended for short-term and we have been directed to contract separately. They will be holding an on-site training later this year.
- 🌀 Illinois Institute of Technology in Chicago has teamed up with our science department to teach a unit on socioscience this spring.
- 🌀 Data Teams have been developed and meetings are scheduled to begin March 18<sup>th</sup>. Teams include: K-1-2, 3-5, MS ELA, HS ELA, MS Math, HS Math, and On Track/Graduation.
- 🌀 Oregon Healthy Teens surveys have been conducted this week for our 8<sup>th</sup> grade student and 11<sup>th</sup> grade students.
- 🌀 NAEP testing will take place on February 26<sup>th</sup>. All documentation and paperwork has been submitted and finalized for testing of 8<sup>th</sup> grade students. The national testing coordinators will be here the morning of the 26<sup>th</sup> to set up the testing site.

**Office of Superintendent**

- 🌀 Remind app has been purchased and rosters set for bus updates; future use for school-wide updates, classroom, and sports information
- 🌀 Audit information is available and ECS's audit shows unmodified and all areas are in good standing
- 🌀 I presented our school update, strategic plan, and renewal request to the LCSD Board on Feb. 12<sup>th</sup>. They have agreed to a 5-year renewal, and Dr. Gray will work with us to set benchmarks to meet for future renewals.
- 🌀 I am continuing to meet with all staff this week and next to review annual goals and strategies for accomplishing these goals.

- 🌀 We have organized a safety and crisis team to meet bi-monthly – our first meeting was Jan. 28<sup>th</sup> and we put together safety packets for each teacher. These materials are on their emergency clipboards which hang next to their doorways. Items include class rosters, campus map with all emergency supply key, emergency protocol flyer, and a list of all supplies and their locations.
- 🌀 Staff budget forecasting sheets have been dispersed and due back Jan. 31 to assist in budget planning for 2019-20 school year. We will meet with the ESD on March 6<sup>th</sup> to work on the budget.
- 🌀 Division 22 has been conducted and we are in compliance. Dr. Gray will be filing the official report for the entire district.
- 🌀 SPIRE grant has been written and submitted for a portable power generator and mobile mass care shelter/trailer through the state and with direction and support from Jenny Demaris with LC Emergency Management Division.
- 🌀 MidValley Bicycle group is filling out our facilities use form and attaching their insurance. They will be renting the space for \$200 in June and \$200 in July. They have also agreed to purchase a dinner option and breakfast option both weekends from our student groups. Our kids and chaperone will have their food handlers permit (many already do with cooking class). These sign-ups are being sent out this month. We are looking at roughly 40 participants per weekend.
- 🌀 Through student code of conduct violations, we have utilized our restorative justice re-entry circles in a productive way. Members of law enforcement and LCSD Hearings Officer were in attendance and looking to learn from this practice for implementation in LCSD.
- 🌀 AdvancED documents submitted for review by the accreditation team. The formal review on site will take place on March 4<sup>th</sup> and 5<sup>th</sup>.



Garrett Thompson  
Athletic Director

February A.D. Report

February 19, 2019

Hi All,

Basketball season is nearing its end for most teams. Elementary basketball has two more weeks of their season. MS Boys still have over half their season. HS Boys play their first state playoff game to my knowledge in close to two decades. We will have Winter Sports Awards Night happening soon as well.

HS Track & Field begins at the end of February. Our HS Coach is Abi Warren; she has experience participating in track in both high school and college. MS track begins near the end of March, right before spring break. Last year's MS track coach, Alicia Smylie is interested in coaching again. I will be meeting with her soon go over scheduling meets and practices that work with her college schedule.

Baseball and Softball will be starting soon as well. We are co-oping with Siletz Valley again for the next two years. Siletz will be hosting all practices and home games. Vance, their AD does a great job of staying in communication with us during the baseball.

Thanks!



# EDDYVILLE CHARTER SCHOOL

1 Eddyville School Road  
Eddyville, OR 97343  
541-875-2942 • Fax: 541-875-2491

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## 2019-2020 BUDGET CALENDAR

- Thursday, February 21, 2019 \* Approval of 2019-2020 Budget Calendar  
Review Open Budget Committee Vacancies
- Wednesday, February 27, 2019 \* Staff Budget Requests Due
- Monday, April 22, 2019 \* Publish Notice of Budget Committee Meeting  
(5-30 days prior to Budget Meeting)  
(\*Publish on website)
- Thursday, May 9, 2019 \* Early Release of Budget Document  
(7 days prior to Budget Meeting)
- Thursday, May 16, 2019 \* Budget Committee Meeting- 1<sup>st</sup> Meeting, 5:00 p.m.
- Thursday, May 23, 2019 \* Budget Committee Meeting- 2<sup>nd</sup> Meeting, 5:00 p.m.  
Budget Approval (If Needed)
- Wednesday, May 30, 2019 \* Publish Budget Summary  
(5 – 30 days prior to Budget Hearing)
- Thursday, June 13, 2019 \* Public Hearing on Budget**  
Adopt Budget, Make Appropriations  
(No later than June 28, 2019)