



Eddyville Charter School
Board of Directors
P.O. Box 68
Eddyville, OR 97343
Phone: 541.875.2942

May 16, 2019
Board Packet - Regular Session
AGENDA

- 1) Meeting Called to Order**
- 2) Past Meeting Minutes: April 25, 2019** Pg. 2-3
- 3) Agenda Adjustments**
- 4) Informational Items**
 - a) Financial Report: Jackie Olsen Pg. 4-14
- 5) Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.
- 6) Communication**
 - a) Administration Report- Stacy Knudson Pg. 15-16
 - b) Athletic Director Report: Garrett Thompson Pg. 17
- 7) Action Items**
 - a) Payment of the Bills
 - b) Policy Update
 - i) JFCF-AR (2) Bullying/Harassment Form
 - c) Contract Renewals
 - i) Renew contracts
 - (1) Kathleen Dougherty (3)
 - (2) Michael Ulstad (3)
 - (3) Debby Rariden (3)
 - (4) Matt Bilder (3)
 - (5) Missy Endicott (1)
 - ii) Offer three year contracts
 - (1) Sarah Croy
 - (2) Dani Ulstad with TOSA stipend
 - d) Advancement Procedure Pg. 18-21
 - e) Middle School Football position- Abe Silvonen (Volunteer)
- 8) New Business**
 - a) Policy First Reading
 - i) IICA: Field Trips Pg. 22
 - ii) IICA-AR: Field Trip Procedures Pg. 23-25
 - iii) Contracted counseling position

Next Meeting: June 13, 2019 at 6:30pm



Eddyville Charter School
Board of Directors
P.O. Box 68
1 Eddyville School Rd.
Eddyville, OR 97343
Phone: 541.875.2942
Fax: 541.875.4050

April 25, 2019
Board Meeting- Regular Session: 6:30pm
MEETING NOTES

Board Members in Attendance: Larry Cook, Ryan Gassner, John Lancaster, Stephanie Mekemson and Abe Silvonon

Administration in Attendance: Stacy Knudson

Board Members Absent: Rebecca Phillips-Sutton, Lisa Rorie

ESD Financial Manager: Jackie Olsen (Absent)

Minutes prepared by: Board Clerk: Dani Ulstad

1) **Meeting Called to Order** by Ryan Gassner at 6:30pm

2) **Past Meeting Minutes: March 21, 2019**

- a) Larry Cook moved to approve the passing of the February meeting minutes. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

3) **Agenda Adjustments**

- a) Internet upgrade: Action item G
- b) Transportation: New business C
- c) Middle school football: New business D
 - i) Larry Cook moved to approve the agenda adjustments. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

4) **Informational Items**

- a) Financial Report: Jackie Olsen (In Packet)

5) **Interested Party Comments**

- a) Sarah Croy: high school English update and learning targets

6) **Communication**

- a) Administration Report- Stacy Knudson
- b) Athletic Director Report: Garrett Thompson (In Packet)

7) **Action Items**

- a) Payment of the Bills
 - i) Stephanie Mekemson moved to approve the payment of the bills. Abe Silvonon seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- b) MOU with OSBA

- i) Stephanie Mekemson moved to approve the MOU agreement renewal. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion
- c) Charter Contract
 - i) The board would like to discuss a possible negotiation with LCSD concerning the ADM percentage they claim.
 - ii) Stephanie Mekemson moved to approve the charter contract with a negotiation concerning the ADM percentage claimed. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- d) Junior Trip Itinerary
 - i) Stephanie Mekemson moved to approve the junior trip. Abe Silvonen seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- e) Athletic Director K-12 Position: Mike Ulstad
 - i) Stephanie Mekemson moved to approve the appointing of Mike Ulstad to the Athletic Director position. Abe Silvonen seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- f) Certified Contract Renewals
 - i) Stephanie Austin
 - ii) Sarah Croy
 - iii) Angie Dehaan
 - iv) Morgan Friday
 - v) Lenny Mckenzie
 - vi) Dani Ulstad
 - vii) Abi Warren
 - viii) Jill Whisler
 - ix) Larry Cook moved to approve all above certified contract renewals. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- g) Updated Internet
 - i) New access point proposal plan adding one strong network across 14 new access points
 - ii) System rollout for year one would be \$16212 and \$10127 for the second year
 - iii) John Lancaster moved to approve the Internet upgrades. Abe Silvonen seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

8) New Business

- a) Car Sale Surplus Account Deposit
 - i) \$50 for car surplus to go to an account up for discussion
 - ii) Possible CTE fund
- b) Policy Updates
 - i) JFCF-AR (2) Bullying/Harassment Form
- c) Transportation
 - i) Need for two vans for activities; cheaper than bussing for small trips and games
 - ii) Action to look into van quotes
- d) Middle school football
 - i) Volunteer assistant coach interested in the head coach position; will post the position for equity

Meeting Adjourned pm by Ryan Gassner; **Next Meeting: May 16, 2019 at 6:30pm; Budget meeting at 5:00**



May 9, 2019

TO: Eddyville Charter School Board of Directors
FROM: Jackie Olsen, CFO
RE: April 30, 2019 Financial Statements

Board Members,

Attached you will find the 2018-19 Cash Flow report, which presents actual revenue and expenditures through April 30, 2019 and projected revenue and expenditures through June 30, 2019. At this time, the estimated ending fund balance for FY18/19 is \$384,904, with \$130,000 of that balance reserved in Contingency.

Revenue for the month of April totaled \$192,492 and were projected at \$195,271.

Expenditures for the month of April totaled \$180,252 and were projected at \$191,396.

Work has mostly revolved around building a budget for 2019-2020 this past month. In reviewing the 2018-2019 financial report, the district will need to do a resolution in June to move appropriations to meet requirements of local budget law.

Please let me know if you have any questions or concerns regarding these statements.

Eddyville Charter School
General Fund: Statement of Revenue Budget Vs. Actual
For the Fiscal Year 2018-19
As of 4/30/2019

Source	2018-2019 Budget	Actual YTD Rev. 4/30/2019	Projected through 6/30/2019	Total Estimated 2018-2019	(Over)/Under Budget	Total Actual 6/30/2018	2017-2018 Budget
SSF Funding							
3101 State School Support Funds	2,153,079	2,113,480	150,000	2,263,480	(110,401)	2,220,508	2,122,376
3101 SSF- May Adjustment			-	-	-	8,611	
Total SSF Funding	2,153,079	2,113,480	150,000	2,263,480	(110,401)	2,229,119	2,122,376
Non State School Support Formula Sources							
Local Sources							
1510 Interest on Investments/Bank	1,200	1,515	1,229	2,744	(1,544)	1,486	650
1710 Admissions	-	3,404		3,404	(3,404)	-	100
1740 Fees	-	6,010		6,010	(6,010)	-	-
1920 Donations from Private Sources	-	7,523		7,523	(7,523)	2,696	-
1960 Recovery of Prior Year Exp.	500	-	-	-	500	-	1,500
1990 Miscellaneous Local Revenue	15,000	3,065	4,310	7,375	7,625	22,329	5,000
Total Non Formula Local Sources	16,700	21,517	5,539	27,056	(10,356)	26,511	7,250
Other Sources							
5400 Beginning Fund Balance	750,000	827,264		827,264	(77,264)	660,829	407,000
Total Other Sources	750,000	827,264	-	827,264	(77,264)	660,829	407,000
Total Non SSF Revenue	766,700	848,781	5,539	854,320	(87,620)	687,341	414,250
Total Resources	\$ 2,919,779	\$ 2,962,261	# \$ 155,539	# \$ 3,117,800	\$ (198,021)	\$ 2,916,460	\$ 2,536,626
				Less Estimated Requirements	\$ (2,732,895)		
				Estimated Ending Fund Balance	\$ 384,904		

Eddyville Charter School
General Fund: Statement of Expenditures Budget Vs. Actual
For the Fiscal Year 2018-19
As of 4/30/2019

Function	2018-2019 Budget	Actual YTD Exp. 4/30/2019	Projected through 6/30/2019	Total Estimated 2018-2019	(Over)/ Under Budget	% Committed	Total Actuals* 6/30/2018
Instruction							
1111 Elementary, K-6	580,277	330,317	247,025	577,343	2,934	99.49%	548,609
1113 Elementary, Extracurricular	200	-	203	203	(3)	101.59%	1,094
1121 Middle/Junior High Programs	295,229	216,431	105,394	321,825	(26,596)	109.01%	275,598
1122 Middle/Junior High School Extracurricular	18,482	12,113	6,102	18,214	268	98.55%	9,676
1131 High School Programs	407,373	192,130	154,137	346,267	61,106	85.00%	260,113
1132 High School Extracurricular	56,381	62,533	4,501	67,034	(10,653)	118.89%	35,970
Total Instruction	1,357,942	813,524	517,362	1,330,886	27,056		1,131,059
Support Services							
2134 Health Services	3,100	21	3,079	3,100	-	100.00%	3,519
2210 Improvement of Instruction Services		1,000	-	1,000	(1,000)	#DIV/0!	
2230 Assessment and Testing		2,528	-	2,528	(2,528)	#DIV/0!	
2222 Library/Media Center	-	-	-	-	-		64,997
2240 Staff Development	-	-	-	-	-		216
2310 Board of Education	64,450	48,835	9,170	58,005	6,445	90.00%	79,504
2321 Office of the Superintendent Services	61,750	135,255	27,015	162,270	(100,520)	262.78%	89,470
2411 Office of the Principal Services	254,265	94,907	42,434	137,341	116,924	54.02%	201,984
2520 Fiscal Services	48,900	48,454	446	48,900	-	100.00%	63,691
2541 Operation & Maintenance of Plant	-	-	-	-	-		34,458
2542 Maintenance	240,012	206,978	69,036	276,014	(36,002)	115.00%	200,175
2552 Transportation	255,650	159,334	70,751	230,085	25,565	90.00%	199,474
2626 Grant Writing	-	-	-	-	-		7,000
2639 Web Services	-	-	-	-	-		281
2643 Staff Accounting Services	70,023	60,812	11,424	72,236	(2,213)	103.16%	414
2649 Other Staff Services	-	-	-	-	-		337
2669 Technology	37,004	33,847	-	33,847	3,157	91.47%	12,617
Total Support Services	1,035,154	791,971	233,355	1,025,326	9,828		958,137
Other Requirements							
5200 Transfers of Funds	396,683	376,683	-	376,683	20,000	94.96%	-
6000 Contingency	130,000	-	-	-	130,000	0.00%	-
Total Other Requirements	526,683	376,683	-	376,683	150,000		-
Total Requirements	\$ 2,919,779	\$ 1,982,178	\$ 750,717	\$ 2,732,895	\$ 186,884		\$ 2,089,196

Eddyville Charter School
Other Funds: Statement of Revenue Expenditures Budget Vs. Actual
For the Fiscal Year 2018-2019
As of 4/30/2019

Fund	Description	7/1/2018 Beginning Fund Balance	YTD Revenue	YTD Expenditures	Balance as of 2/28/19
210	BLM Grant		1,102	1,102	0
211	Aspire Grant	-	1,600		1,600
212	BLM Grant L16AC00309	-	13,300	1,740	11,560
272	Emergency Preparedness	1,000	1,000	483	1,517
273	MidWay Foundation	3,535	3,353	2,135	4,753
274	Outdoor School	-	-	231	(231)
277	STCCF/Medical Responder Class	162	162		324
278	Oregon State Credit Union Mini Grants	-	1,200	618	582
281	STCCF/Basketball Uniforms & Storage	1,000	1,000	1,000	1,000
298	High School Success	(15,349)	32,183	22,548	(5,714)
299	Student Body Funds	39,146	18,165	19,710	37,601
400	Capital Project Funds		376,683	12,692	363,991
Grand Total		29,494	449,748	62,259	416,983

Eddyville Charter School
YTD Appropriations
For the Fiscal Year 2018-2019
As of 4/30/2019

Fund	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
General Fund, 100						
1000 Instruction	\$ 1,357,942		\$ 813,524	\$ 360,855	\$ 1,174,379	\$ 183,563
2000 Support Services	\$ 1,035,154		\$ 791,971	\$ 308,168	\$ 1,100,139	\$ (64,985)
5200 Transfers	\$ 396,683		\$ 376,683	\$ 20,000	\$ 396,683	\$ -
6000 Contingency	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000
Sub Totals	\$ 2,919,779	\$ -	\$ 1,982,178	\$ 689,023	\$ 2,671,201	\$ 248,578
Special Funds, 200						
1000 Instruction	\$ 62,636		\$ 14,537	\$ 35	\$ 14,572	\$ 48,064
2000 Support Services	\$ 20,000		\$ 17,968	\$ -	\$ 17,968	\$ 2,032
5200 Transfers	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Sub Totals	\$ 97,636	\$ -	\$ 32,505	\$ 35	\$ 32,540	\$ 65,096
Student Body Funds, 299						
1000 Instruction	\$ 85,000		\$ 20,207	\$ 4,758	\$ 24,965	\$ 60,035
Sub Totals	\$ 85,000	\$ -	\$ 20,207	\$ 4,758	\$ 24,965	\$ 60,035
Capital Projects, 400						
2000 Support Services	\$ 20,000		\$ 11,522	\$ -	\$ 11,522	\$ 8,478
4000 Facility Construction	\$ 376,683		\$ 1,170	\$ -	\$ 1,170	\$ 375,513
Sub Totals	\$ 396,683	\$ -	\$ 12,692	\$ -	\$ 12,692	\$ 383,991
Totals	\$ 3,499,098	\$ -	\$ 2,047,582	\$ 693,816	\$ 2,741,398	\$ 757,700

EDDYVILLE CHARTER SCHOOL

Projected Cash Flow

FY 2018-2019

General Fund	JUL Actuals	AUG Actuals	SEP Actuals	OCT Actuals	NOV Actuals	DEC Actuals	JAN Actuals	FEB Actuals	MAR Actuals	APR Actuals	MAY Projected	JUN Projected	Projected Totals	Adopted Budget	
REVENUE															
BEG FUND BAL	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	827,264	750,000
Bank Interest 1510	109	148	152	151	148	145	150	116	195	202	100	100	1,715	1,200	
Contributions/Donations 1920	-	-	4,201	1,070	976	1,276	-	-	-	-	-	-	7,523	-	
Recovery Prior Year 1960	-	-	-	-	-	-	-	-	-	-	-	-	-	500	
Miscellaneous 1990	-	-	2	1,663	1,340	-	-	-	-	119	170	300	3,594	15,000	
Miscellaneous Erate 1991	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
State Rev/SSF-General Support 3101	383,941	192,171	192,171	192,171	192,171	192,171	192,171	192,171	192,171	192,171	150,000	-	2,263,480	2,153,079	
TOTAL REVENUE	384,050	192,319	196,526	195,055	194,635	193,592	192,321	192,287	192,366	192,492	150,270	400	3,103,576	2,919,779	
EXPENDITURES															
100-Salaries	16,730	\$18,213	\$83,617	\$82,598	\$89,680	\$87,319	\$89,320	\$84,821	\$85,697	\$89,045	\$90,571	\$206,537	1,024,149	1,015,858	
200-Payroll Costs	11,038	\$11,645	\$44,436	\$43,094	\$43,512	\$44,571	\$44,386	\$44,137	\$48,332	\$49,230	\$58,253	\$127,414	570,048	665,734	
300-Contracted Services	3,905	\$17,080	\$12,138	\$44,966	\$35,849	\$28,599	\$88,286	\$38,094	\$38,849	\$30,579	\$10,766	\$77,518	426,628	562,800	
400-Supplies & Materials	257	\$12,773	\$24,322	\$22,856	\$3,324	\$6,891	\$5,686	\$8,123	\$10,996	\$11,083	\$19,829	\$12,657	138,796	95,500	
500- Equipment	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000	
600-Dues/Fees	2,575	\$3,617	\$35,914	\$355	\$1,334	\$5,688	\$942	\$38	\$107	\$315	\$440	\$1,009	52,335	48,204	
700- Transfers	-	-	-	-	-	-	388,205	-	-	-	-	-	388,205	396,683	
800- Contingency (planned reserve)	-	-	-	-	-	-	-	-	-	-	-	-	-	130,000	
TOTAL EXPENDITURES	34,504	63,328	200,426	193,869	173,700	173,068	616,826	175,213	183,981	180,252	179,860	430,135	2,605,162	2,919,779	
MONTHLY ADDITION/(DEFICIT)	349,546	128,990	(3,900)	1,186	20,935	20,524	(424,505)	17,074	8,385	12,240	(29,590)	(429,735)	-	-	
Projected Ending Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	498,414	-	
CASH REPORT															
Monthly Beginning Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Checking Account	235,679	122,322	96,796	122,818	136,112	102,214	131,489	131,397	245,673	223,357	109,091	-	-	-	
Money Market Accounts	716,724	1,073,007	1,235,326	1,226,095	1,210,213	1,229,045	1,220,323	1,190,020	1,133,913	1,172,390	1,278,299	-	-	-	
Total	952,403	1,195,329	1,332,122	1,348,913	1,346,324	1,331,259	1,351,812	1,321,417	1,379,586	1,395,747	1,387,390	-	-	-	
Monthly Ending Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Checking Account	122,322	96,796	122,818	136,112	102,214	131,489	131,397	245,673	223,357	109,091	-	-	-	-	
Money Market Accounts	1,073,007	1,235,326	1,226,095	1,210,213	1,229,045	1,220,323	1,190,020	1,133,913	1,172,390	1,278,299	-	-	-	-	
Total	1,195,329	1,332,122	1,348,913	1,346,324	1,331,259	1,351,812	1,321,417	1,379,586	1,395,747	1,387,390	-	-	-	-	
Cash: Net Monthly Change	242,926	136,793	16,792	(2,589)	(15,065)	20,553	(30,395)	58,169	16,161	(8,357)	(1,387,390)	-	-	-	

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2019

To Date: 04/30/2019

From Check:

To Check:

From Voucher:

To Voucher:

Account: 618680-8000

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
134	04/05/2019	EDDYVILLE POST OFFICE	\$200.00	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
135	04/08/2019	ALARM SOLUTIONS INC.	\$90.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
136	04/08/2019	AMAZON.COM	\$2,129.41	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
137	04/08/2019	CULLIGAN WATER SYSTEMS	\$477.80	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
138	04/08/2019	DAVE BROOKS	\$126.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
139	04/08/2019	EMERALD SPRINGS BOTTLED WATER	\$65.00	1202	Printed	Expense	<input type="checkbox"/>		
140	04/08/2019	EPS/SCHOOL SPECIALTY	\$586.52	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
141	04/08/2019	INDUSTRIAL WELDING SUPPLY	\$5.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
142	04/08/2019	MID-VALLEY BASKETBALL OFFICIALS ASSC.	\$580.00	1202	Printed	Expense	<input type="checkbox"/>		
143	04/08/2019	PIONEER PRINTING, INC.	\$44.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
144	04/08/2019	PIONEER TELEPHONE CO	\$1,331.16	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
145	04/08/2019	SCHOOLSin	\$3,672.57	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
146	04/08/2019	Sherwood Track and Field	\$60.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
147	04/08/2019	St.Paul High School	\$75.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
148	04/08/2019	STAPLES ADVANTAGE	\$331.10	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
149	04/08/2019	Valley 10 League	\$25.93	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
150	04/08/2019	VILLAGE VIRTUAL LLC	\$275.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
151	04/08/2019	Western States Electrical Construction	\$880.11	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
152	04/08/2019	XEROX CAPITAL SERVICES	\$643.48	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
153	04/08/2019	ZCS ENGINEERING ARCHITECTURE	\$1,170.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
154	04/22/2019	AMAZON.COM	\$402.72	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
155	04/22/2019	ArmorZone Athletic	\$251.80	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2019

To Date: 04/30/2019

From Check:

To Check:

From Voucher:

To Voucher:

Account: 618680-8000

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
156	04/22/2019	CONSUMER POWER INC	\$4,180.45	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
157	04/22/2019	CROY, SARAH	\$60.05	1211	Printed	Expense	<input type="checkbox"/>		
158	04/22/2019	DAHL DISPOSAL SERVICE	\$870.00	1211	Printed	Expense	<input type="checkbox"/>		
159	04/22/2019	ENDICOTT, MELISSA	\$56.03	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
160	04/22/2019	HOME DEPOT	\$481.22	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
161	04/22/2019	NORTHWEST TEXTBOOKS DEPOSITORY	\$57.77	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
162	04/22/2019	OREGON LOCK & ACCESS	\$543.26	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
163	04/22/2019	RAU PLUMBING, INC	\$959.50	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
164	04/22/2019	ROGGENSTEIN, DONNA MARIE	\$26.96	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
165	04/22/2019	SAIF	\$963.40	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
166	04/22/2019	STAPLES ADVANTAGE	\$203.84	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
167	04/22/2019	THOMPSON, GARRETT V.	\$501.52	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
168	04/22/2019	Warren, Abi	\$123.77	1211	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
169	04/25/2019	OBTESHKA, TERRY L	\$1,120.69	13	Printed	Payroll	<input checked="" type="checkbox"/>	04/30/2019	
170	04/25/2019	MEIER, RUTH A	\$708.38	13	Printed	Payroll	<input type="checkbox"/>		
171	04/24/2019	Olalla Center	\$1,000.00	1220	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$25,279.44

End of Report

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2018-2019

From: 7/1/2018

To: 6/30/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
000 Undesignated	.00	.00	.00	.00	.00	.00
000 Undesignated	.00	.00	.00	.00	.00	.00
704 Locker Fee	390.00	380.00	.00	770.00	.00	770.00
716 MS/HS Field Trip (6-12)	911.35	.00	.00	911.35	.00	911.35
719 Activities Bus	.00	70.00	.00	70.00	.00	70.00
720 Elem Athletics	1,523.70	1,418.00	(2,164.48)	777.22	.00	777.22
721 Boys BB	2,987.75	1,543.10	(4,499.50)	31.35	.00	31.35
722 Girls BB	(1,367.14)	1,421.62	.00	54.48	.00	54.48
724 VB	838.44	1,069.00	(738.50)	1,168.94	.00	1,168.94
725 Track	722.21	33.00	.00	755.21	.00	755.21
726 Marksmanship	72.67	.00	(72.67)	.00	.00	.00
727 Cheer	997.15	2,665.00	(2,459.09)	1,203.06	(1,496.00)	(292.94)
728 Gate Receipts	.00	1,095.00	.00	1,095.00	.00	1,095.00
729 Pay to Play	.00	520.00	.00	520.00	.00	520.00
730 Football	478.91	33.00	.00	511.91	.00	511.91
750 Art	16.05	.00	.00	16.05	.00	16.05
751 Drumming	129.03	.00	.00	129.03	.00	129.03
752 Hobby Hour	562.24	.00	(433.77)	128.47	.00	128.47
754 Yearbook/Annual	336.12	250.00	.00	586.12	.00	586.12
755 Concessions	573.26	.00	.00	573.26	.00	573.26
756 Foods	468.96	.00	(100.23)	368.73	.00	368.73
757 Horticulture	2,292.47	.00	(1,350.05)	942.42	(26.91)	915.51
760 PAADA/OHANA	7,180.10	.00	(1,933.91)	5,246.19	(1,000.00)	4,246.19

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2018-2019

From: 7/1/2018

To: 6/30/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
761 Student Incentives	1,032.48	785.34	(973.96)	843.86	.00	843.86
763 BLM	3,552.00	.00	.00	3,552.00	(1,799.99)	1,752.01
764 Drama	91.00	300.00	.00	391.00	.00	391.00
765 Leadership	677.72	2,352.90	(1,472.33)	1,558.29	(353.20)	1,205.09
766 EMR	70.00	.00	.00	70.00	.00	70.00
778 Sixth/Seventh/Eighth Grade	159.99	.00	.00	159.99	.00	159.99
779 Elementary General	2,860.85	160.00	(1,425.23)	1,595.62	.00	1,595.62
780 Kindergarten	1,439.94	.00	(362.77)	1,077.17	(50.00)	1,027.17
781 First Grade	1,953.50	.00	(316.92)	1,636.58	.00	1,636.58
782 Second Grade	1,385.85	.00	(314.41)	1,071.44	.00	1,071.44
783 Third Grade	656.04	.00	(254.08)	401.96	(170.00)	231.96
784 Fourth Grade	1,052.52	.00	(66.64)	985.88	(145.00)	840.88
785 Fifth Grade	353.19	.00	(160.00)	193.19	.00	193.19
787 Class of 2022	3,359.79	.00	.00	3,359.79	.00	3,359.79
788 Class of 2021	135.60	320.00	(53.60)	402.00	.00	402.00
789 Class of 2020	387.23	3,363.99	(1,055.00)	2,696.22	(717.00)	1,979.22
790 Class of 2019	837.95	.00	.00	837.95	.00	837.95
800 Class of 2023	27.25	385.93	.00	413.18	.00	413.18
GRAND TOTALS	39,146.17	18,165.88	(20,207.14)	37,104.91	(5,758.10)	31,346.81

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: OR State CU - Student Body Checking
618680-8001

From Date: 04/01/2019

To Date: 04/30/2019

From Check:

To Check:

From Voucher:

To Voucher:

Account: 618680-8001

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
24	04/08/2019	PEARSON, ROBERT	\$185.16	1203	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
25	04/08/2019	TERRITORIAL SEED COMPANY	\$138.70	1203	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
26	04/22/2019	AMAZON.COM	\$107.24	1212	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	
27	04/22/2019	UCA	\$312.00	1212	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2019	

Total Amount: \$743.10

End of Report

Administrative Report
May 2019

Enrollment: 194

Staff Appreciation Week (All staff and not just teachers) May 6th-9th included a partnership with the ECS Boosters. They provided two days of donuts and coffee and a Cobb salad lunch with desserts. We provided ECS t-shirts and *I Wish My Teacher Knew* book as summer reading for our 2019-20 professional development around CPS strategies, and we surprised staff with a Sundae Bar on Thursday afternoon.

The annual Scholastic Book Fair is May 13th – 16th.

Spring Fling is a full schedule of activities May 15th 5:00-7:00.

2019-20 ECS Budget is complete for proposal to the ECS Budget Committee.

ECS Cheer Camp for our young eagles is being held May 13th and 14th.

Upcoming fieldtrips include Junior Trip, 2nd Grade's annual Historical Gardens and Yaquina Head visit, SEA Day for 3rd-5th grades at OSU, and SEL/SOAR winning trip to Bullwinkle's.

Elementary will hold its annual Jog-a-Thon on May 24th, to raise funds for continued field trip opportunities.

May 31st is 8th Grade Graduation at 7:00pm, seniors' last day to turn in work, and our last make-up day.

June 5th is our final Drama production of the year. Students will see the play during 6th and 7th periods and the community showing at 6:00pm.

June 7th is our ECS Graduation at 7:00pm.

ADMINISTRATION

We are working with OSU's SNAP-ED and EFNEP to deliver OSU's extension programs to our students and families. Some examples include introduction to the Food Hero program, evening cooking classes for families, monthly food tastings and complimentary recipes, and coordination with our horticulture and culinary programs for enhanced education regarding healthy eating habits and overall health, nutrition and fitness.

We are working closely with OPAHEC (Anatomy program) to offer another year-long course for our high school students at ECS. It was a successful program and a great opportunity for many of our students, especially those pursuing careers in the medical field.

Teaming with Dr. Gray of LCSD and Diana MacKenzie, we have finalized our 4th charter contract for ECS and that is being approved by LCSD's Board on May 14th. New benchmark targets are set for ELA and Math performance and growth standards as well as improving overall attendance by 5% annually. We will have a meeting in June with Dr. Gray to discuss future planning options for our facilities and other specific needs on the ECS campus. After some research, between the years of 2011 and 2015, LCSD has contributed a significant amount of financial support for specific projects and we are all so thankful for that support. A formal thank you note will be sent out this month.

Teachers are teaming up to assist with grant writing and research for potential grants for facilities repair costs. Sarah Croy is currently working on a \$50,000 grant through Chinook Winds, and our new contact with CTE has experience with ODE's Revitalization grant. He also brings a partnership to ECS for the acquisition of necessary CTE equipment and supplies.

I have met with Danni/y of GLSEN Oregon to address needs of the LGBTQ community. Danni/y was a great resource for ideas on creating healthy spaces within the school, restroom use and accommodation, and access to educational materials and local events throughout the community. GLSEN does not offer funding sources, but is a resource to guide through these complicated processes.

School Planners is an effective resource to use in the school setting. Through survey and staff collaboration, we are looking at adopting a 3rd-9th grade planner requirement that is tied to our SEL curriculum and within each core content area. The idea is to teach accountability and organization in alignment with our SOAR philosophy and ultimately enhance the overall success of each student at ECS.

With recent elevated student behaviors, we are conducting a morning empowerment session for our secondary students on May 13th. Boys and girls will be in separate discussions/presentations focusing on self-respect, empowerment, appropriate behaviors, and how to address negative or harmful interactions in a safe and healthy manner. Elements of respect and kindness will also be addressed.

Interview Committees have been working hard over the past two weeks to fill our vacancies in a timely manner. Eddyville is growing and we have incredible new additions to our staff. We will continue this process over the next two weeks to finalize all positions and finalize the master schedule.

Garrett Thompson
Athletic Director

May A.D. Report

May 10, 2019

Hi All,

Spring season is coming to an end now. HS Track & Field is finishing up their District Meet this weekend and any of the athletes that make state will continue practice.

MS Track & Field is done with their season. It is still possible a few athletes could make it to the MS version of state, but we will not know for at least another week.

Baseball and Softball coop teams will end their season this week. They have worked extremely hard to make up as many games as possible now that the weather is nice. Siletz's AD, Vance, has worked his tail off and I feel lucky that he runs the two teams as the host school's AD.

Mike ended the last AD meeting and was introduced to all the ADs though he knew most of them already. We will be attending the final meeting of the year in June as well. On another note, I interviewed Abe Silvonen for the MS Football coaching position this past week. We would like to offer the position to him with board approval. He was a huge help to me last year with all of his football knowledge and leadership and I know he will do a great job next fall with the kids.

Thanks!

Acceleration and Grade Advancement Parent Information

Eddyville Charter School is committed to academic and personal success for every student. This includes providing education with high academic standards and rigor which will promote the maximum academic, social-emotional, and physical development of each student.

What is acceleration?

Acceleration entails studying material earlier, or at a faster pace, than most students. There are a variety of ways that schools apply acceleration. They include:

- *Early Admittance to School*- students are admitted to kindergarten at a younger age than usual;
- *Subject Specific Acceleration*- Students study one or more subjects at a grade level higher than their homeroom class;
- *Grade Skipping*- Students move past a grade (for example from grade 4 to grade 6);
- *Dual Enrollment*- Students enroll in college courses while still in high school, and receive credit towards high school graduation.

Why should students be accelerated?

There are two major reasons for accelerating a student;

- Students are accelerated in order to provide them with a learning environment in which others are working at a similar academic level; and
- Students are accelerated in order to streamline and shorten their course of study by one or more years. This enables accelerated students to move on from high school to further academic endeavors, internships, employment, or other life experiences sooner than they would otherwise.

What are some factors to think about when considering acceleration?

The decision to accelerate should take into account the student's academic, physical, and social maturity. In general, the following guidelines should apply:

- The student should be performing several grades above age level. When skipping is being considered, performance should be advanced in several subject areas.
- The student should be socially and emotionally mature and able to adjust to new settings and more mature peers.
- In considering grade skipping, the student's physical size should be considered only to the extent that competitive sports may be viewed as important.
- The student should be eager to move forward in school. He or she may be bored and unchallenged with the current curriculum and school setting

What happens to students who are accelerated?

Research on acceleration show a positive impact on academic achievement. Accelerated students do well or better than equally bright students who are not accelerated. Of course, this does not guarantee success in every instance, and more research is needed on the factors that moderate success between the different forms of acceleration and students' cognitive and social-emotional needs.

What about the students' social lives?

If a child is socially as well as academically mature, he or she should have little difficulty finding a social peer group among older students. Participation in clubs, sports, or other groups that fit the child's interests can enhance opportunities for a wide variety of friendships.

I hereby attest that I have read and understand the information provided to me regarding Acceleration and factors to consider when it is recommend that your child Skip a grade level

Parent/Guardian Signature: _____

Name of Student: _____

Date: _____

NPS thanks James J. Gallagher, Ph.D., for developing this information. Dr. Gallagher is senior scientist emeritus and former director of FPG Child Development Institute at the University of North Carolina. Dr. Gallagher is internationally recognized as an expert in gifted, special and early childhood education and is past president of NAGC.

Copyright 2008 National Association for Gifted Children





Request for Grade Advancement TO BE COMPLETED BY PARENT/GUARDIAN

Eddyville Charter School is committed to academic and personal success for every student. This includes providing education with high academic standards and rigor which will promote the maximum academic, social-emotional, and physical development of each student.

Name of Student:	Date of Birth:	Current Grade Placement:	School: Teacher/Team:
Parent/Guardian:	Address:	Phone Number(s):	

A. Provided a detailed explanation indicating why you are requesting your student skip the next grade level. Please continue on a separate piece of paper if needed.

B. Please rate and share specific comments and/or examples that you have observed of how your child functions at a significantly higher level.

Rating: BA (Below Average); A (Average); AA (Above Average); S (Superior)

Element:	Rating:	Comments:
1. Overall academic performance		
2. Ability to apply, analyze, and evaluate ideas at an advanced level		
3. Ability to work independently		
4. Ability to think creatively		
5. Motivation to work on advanced material		
6. Oral and written communication skills		
7. Exhibits passion for topic(s) of interest		
8. Social/Emotional development		
9. Special talents/Extracurricular Activities		
10. Maturity		
11. Relationship with current and above level peers		
12. Relationship with teachers		

Field Trips and Special Events**

The Board recognizes that first-hand experiences are an effective and worthwhile means of learning. In planning and authorizing field trips, primary consideration shall be given to the educational values derived and the safety and welfare of students involved. Active consideration should also be given to equitable access for all students and a realistic cost/benefit ratio given limited funds of the district and the communities to support these trips. Within these contexts, it is the desire of the Board to facilitate field trips as an integral part of each school's educational and activities program. Field trips are to be for educational and cultural purposes only. Expenditures of public resources on recreational activities with no educational value are prohibited.

The superintendent or designee shall develop administrative regulations to implement the intent of this policy.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.014](#)

[ORS 339.155](#)

[OAR 581-022-1020](#)

Student Field Trips

Definition of Field Trips

A “field trip” is defined as an educational or cultural activity (other than regular season scheduled competitive extracurricular activities) involving a group of students under direct adult supervision which removes them from their home school campus.

General Expectations

1. To the extent possible, funding for field trips shall be organized to ensure the activity is accessible to all students regardless of their individual ability to pay.
2. Use of district funding (limited to categories a.-d.) or outside funding for field trips shall be prioritized as follows:
 - a. Full class trips directly associated with district curriculum being studied by the students involved;
 - b. Full class trips of a general educational nature appropriate for the student’s grade level;
 - c. Small group trips that are an extension of academic competitions which have earned the group the right to participate at the state or national level;
 - d. Full class or small group trips designed to broaden student experiences (e.g., participation in organized activities like those sponsored by the Close-Up Foundation, elective open competitions or festivals for choirs and bands, etc.);
 - e. Trips or excursions outside of or beyond the regular season competitive schedule for extracurricular activity groups or teams;
 - f. Trips with educational or cultural value.
3. All field trips will be well supervised with a maximum student/adult ratio of 15:1 or smaller, especially if student age, activities planned or conditions warrant the need for close supervision. All supervising adults will be well trained in the expectations for the trip and will agree to enforce all rules.
4. Appropriate educational experiences will be provided students who elect not to participate in a field trip.
5. The opportunity to participate in educational field trips that are an extension of the instructional program must be extended to all students within the legal parameters of equal access. Students may not be excluded in advance for anticipated behavior.

General Planning Procedures

- 30 Prior to general discussion with students, the teacher(s) or other staff member(s) contemplating a field trip will complete the Field Trip Planning and Approval Checklist in this administrative regulation well in advance (a minimum of two y ggm) of the anticipated date and present it to the building principal for review and preliminary approval:
 - c0 Destination;
 - d0 Purpose (cite the appropriate category listed in 2. above);
 - e0 Date and times;
 - f0 District transportation (District guidelines and timelines for bus requests need to be followed);
 - g0 Food;
 - h0 Anticipated costs and funding sources;
 - i 0 Any other pertinent information as appropriate (e.g., lodging, admission fees, participation criteria as per 2.f., etc.).
- 40 The building administrator will discuss planning, fund raising, transportation and authorization policy considerations with the planners to ensure that appropriate conditions are understood and provided for.
- 50 The building administrator will determine if the trip meets with established expectations and falls within fund-raising guidelines. In addition, if the trip will require eventual authorization by a dqctf " o go dgt, the superintendent or the Board, the administrator will contact the appropriate director and share preliminary details. If involved administrators are satisfied, preliminary approval will be given to the staff member proposing the trip. At this point, staff can sound out the level of interest or support for a proposed field trip with students, parents and possible contributors and share general information about a proposed field trip.
- 60 The staff member proposing a field trip and the building administrator will work together to finalize plans. Based on the finalized plans, the administrator will make a decision to approve or disapprove field trip.
- 70 If Board permission is required, building activity involving students and parents will be put on hold until final authorization from the highest level required is received.
6. The teacher will assure that a preliminary itinerary for an approved field trip, standards for conduct and consequences for misbehavior is provided to each participant's parent/guardian and reviewed with the students in advance of the trip.
7. On field "trips outside of the immediate community," the teacher or trip supervisor will carry written permission to seek medical assistance, the student's medical insurance information and medical protocols, if any, for all participants.

Parent Permission

All field trips will require individual parent/guardian permission forms which will be sent home with specific information about the trip, including the mode of transportation. Specific authorization must be received from the parent/guardian and be in the possession of the school before a student may participate in the field trip. Blanket permission can be given for recurring field trips.

Transportation

Use of district transportation services for field trips is encouraged whenever feasible.

Licensed commercial carriers may be used.

Private transportation may be used as follows:

1. All drivers are adults (no Eddyville students);
2. School procedure has been followed and use of private vehicle forms have been submitted and approved at least one week in advance of the field trip to allow the school office to verify them. You may access “Field Trip Planning and Approval Checklist” in the following ways:
 - a. Eddyville Charter School Website;
 - b. Staff Handbook under "forms";
 - c. Contact the school secretary.