



**Eddyville Charter School**  
**Board of Directors**  
P.O. Box 68  
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**September 20, 2018**  
**Board Meeting- Regular Session: 6:30pm**  
**MEETING NOTES**

**Board Members in Attendance:** Larry Cook, Ryan Gassner, John Lancaster, Rebecca Phillips-Sutton, Stephanie Mekemson, Lisa Rorie

**Administration in Attendance:** Stacy Knudson

**Board Members Absent:** N/A

**ESD Financial Manager:** Jackie Olsen (absent)

**Minutes prepared by:** Board Clerk: Dani Ulstad

**1) Meeting Called to Order** at 6:32pm by Ryan Gassner

**2) Past Meeting Minutes: July 19, 2018**

- a) Stephanie Mekemson moved to approve the passing of the July meeting minutes. Larry Cook seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

**3) Agenda Adjustments**

- a) Addition to Action Items: Marksmanship club (4H- 501C3) Release of Funds
  - i) Stephanie Mekemson moved to approve the passing of the agenda adjustments. Lisa Rorie seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- b) Addition to Action Items: Removing Hattie Truett and adding Jennifer Handy as a bank signee
  - i) Lisa Rorie moved to approve the passing of the agenda adjustments. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

**4) Informational Items**

- a) Financial Report: Jackie Olsen (In Board packet)
  - i) Lisa Rorie moved to approve the passing of the Financial Report. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- b) Administration Report- Stacy Knudson (In board packet)
  - i) MOU for Board Information
  - ii) Plumbing Bid
    - (1) Bids for replacing the water fountains (under \$5000) no need to vote, just informational
- c) Athletic Director Report: Garrett Thompson (Board Packet)

**5) Interested Party Comments (NONE)**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.

**6) Consent Agenda**

- a) Employee Leave of Absence
- b) Employee Resignation

- i) Lisa Rorie moved to approve the employee leave of absence of Nichole Livesay and the employee resignation of Debby Rariden. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

## 7) Executive Session

The Chairman will announce the executive session by identifying authorization under ORS 192.660 and noting the subject of the executive session (confidential student or employee information).

## 8) Action Items

- a) Executive Session BDC.1/ORS 192.6602b
  - i) Lisa Rorie moved to approve the executive session matter. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- b) Intent to purchase: Chromebooks (Stacy Knudson)
  - i) Three quotes were given, the best choice being CTL for \$231 each.
  - ii) The board discussed the need for 5 extra in case of broken, lost or stolen Chromebooks.
  - iii) Lisa Rorie moved to approve purchasing the 50 Chromebooks at CTL. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- c) Head Maintenance Position/Salary Schedule
  - i) The need for a higher salary step was discussed in order to hire the best person for the position.
  - ii) The possibility for a salary versus an hourly pay was discussed.
  - iii) Comparisons were made to schools in other districts- salaries range from 40k-61k on 240-day contract.
  - iv) Custodial staff would work a full year and holidays off would be discussed in the contract.
  - v) Lisa Rorie moved to approve the Head Maintenance position and salary schedule. Larry Cook seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- d) Heating/Air Conditioning Units Rm. 8,35,54 (Admin Report)
  - i) Schneidecker: \$12,420, Corvallis: \$13,100 and Arrow \$13,186
  - ii) With CPI rebates, \$4,800 will be refunded
  - iii) Lisa Rorie moved to approve the purchase of three heating/AC units through Arrow. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- e) Addition: Action on Marksmanship club (4H- 501C3) Release of Funds
  - i) Fund is at \$2300 from Grant money
  - ii) The funds were recommended by the ESD/district to be moved due to liability of purchasing guns/ammunition as a school. The program is still promoted and offered at Eddyville but the money will be housed with the ESD.
  - iii) Lisa Rorie moved to approve the moving of the Marksmanship money to the district. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- f) Addition: Bank Signee Addition and Removal
  - i) Lisa Rorie moved to approve the removal of Hattie Truett and the addition of Jennifer Handy as a bank signee. Stephanie Mekemson seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

## 9) New Business

- a) Policies Readings (first reading)
  - i) IKF/IKF-AR- Graduation Requirements
    - (1) Removal of "will not" on page IKF 2-4
  - ii) GCDA/GCDA- AR- Criminal Records Checks/Fingerprinting
  - iii) JHCC G1/JHCCGR-G1- Communicable Disease
  - iv) JHCD/JHCDA-AR- Medications

**Meeting Adjourned 7:42pm by Ryan Gassner; Next Meeting: October 18, 2018 at 6:30pm**