



Eddyville Charter School

Board of Directors

P.O. Box 68
Eddyville, OR 97343
Phone: 541.875.2942

February 19, 2020 6:00pm Board Packet - Regular Session

AGENDA

- 1) Meeting Called to Order
- 2) Past Meeting Minutes: January 15, 2020 Pg. 2-3
- 3) Agenda Adjustments
- 4) Informational Items
 - a) Financial Packet - Jackie Olsen Pg. 4-13
- 5) Interested Party Comments

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.
- 6) Communication
 - a) Administration Report- Stacy Knudson Pg. 14-16
 - b) Athletic Director Report- Mike Ulstad Pg. 22
- 7) Action Items
 - a) Payment of the Bills- January
 - b) Revision/Adoption Calendar 20-21 Pg.
 - c) Budget Calendar
 - d) 2nd reading/Policy Updates/approval
 - i) JFCJ: Weapons in Schools
 - ii) JFCF: Hazing, Harassment...
 - iii) JED: Student Absences
 - iv) IKF: Graduation Requirements
 - e) Outdoor School in Fossil, Or May 11-14
 - f) Drumming to Seattle April 11th, 2020
 - g) Acceptance of Sarah Croy resignation effective June 30, 2020
 - h) MOU w/LC Sherriff Office for shared access to security cameras on ECS Campus
 - i) SIA grant proposal for Health and Safety with counseling and behavior specialist FTE and well-rounded education with expanded CTE offerings and performing arts
- 8) New Business
 - a) Policy First Reading
 - i.) JGAB: Use of Restraint or Seclusion
 - ii.) JGAB-AR: Use of Restraint or Seclusion
 - iii.) IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Ed
 - iv.) JHC: Student Health Services and Requirments



Eddyville Charter School
Board of Directors
P.O. Box 68
Eddyville, OR 97343
Phone: 541.875.2942

January 15, 2020 6:00pm
Board Meeting- Regular Session
AGENDA

Board Members in Attendance: Larry Cook, Ryan Gassner, John Lancaster, Rebecca Phillips-Sutton, Lisa Rorie

Administration in Attendance: Stacy Knudson

Board Members Absent: Abe Silvonon, Stephanie Mekemson

ESD Financial Manager: Jackie Olsen (absent)

Minutes prepared by: Board Clerk: Dani Ulstad

1) **Meeting Called to Order** at 6:00pm by Ryan Gassner

2) **Past Meeting Minutes: November 20, 2019**

a) Larry Cook moved to approve the passing of the November meeting minutes. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

3) **Agenda Adjustments**

a) Removal: Action Item D: already completed in November meeting

b) Addition: New business item B: SIA grant input discussion

c) Lisa Rorie moved to approve the passing of the agenda adjustments. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

4) **Informational Items**

a) Financial Packet- Jackie Olsen

i) Ending balance from 345K to 308K due to Room 51 flooding costs. This money will be reimbursed by insurance.

5) **Interested Party Comments**

a) Greg Wood: Industrial Arts Teacher

i) Update on student progress in shop class; showed examples of student work. Update on grant to bring in a steel plasma- cutter and to expand the shop for 125,000; Grant funding will be decided in two weeks.

6) **Communication**

a) Administration Report- Stacy Knudson (In Packet)

b) Athletic Director Report- Mike Ulstad (In Packet)

Action Items

a) Payment of the Bills- November



Linn Benton Lincoln Education Service District • 905 4th Avenue SE • Albany, Oregon 97321 • Phone: 541-812-2800 • Fax: 541-926-6047 • www.lblesd.k12.or.us

February 10, 2020

TO: Eddyville Charter School Board of Directors
FROM: Rhonda Allen, LBL-ESD Assistant Business Manager
RE: January 31, 2020 Financial Statements

Board Members,

Attached you will find the 2019-2020 financial statements through January 31, 2020 which presents actual revenue and expenditures through January 31, 2020 and projected revenue and expenditures for February 1, 2020 through June 30, 2020. At this time, the estimated ending fund balance for FY19/20 is \$283,166, with \$100,000 of that balance reserved in Contingency.

The prep work for the development of the 2020/2021 budget is in the beginning stages. We are anticipating changes due to additional funding available through the Student Success Act.

Please let me know if you have any questions or concerns regarding these statements.

Tonja Everest
Superintendent

Frank Bricker
Board Member

David Dowrie
Board Member

David Dunsdon
Board Member

Minium Cummins
Board Member

Roger Irvin
Board Member

Terry Deacon
Board Member

Heather Search
Board Member

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Eddyville Cha School
 General Fund: Statement of Expenses Budget Vs. Actual
 For the Fiscal Year 2019-2020
 As of 1/31/2020

Function	Instruction	Adopted 2019-2020 Budget	Actual YTD Exp. 1/31/2020	Projected through 6/30/2020	Total Estimated 2019-2020	(Over)/ Under Budget	% Committed	Total Actuals 6/30/2018
	1111 Elementary, K-6	652,963	271,043	342,423	613,466	39,497	93.95%	501,021
	1121 Middle/Junior High Programs	363,012	151,228	250,501	401,728	(38,716)	110.67%	326,716
	1122 Middle/Junior High School Extracurricular	23,762	11,409	9,204	20,613	3,149	86.75%	16,032
	1131 High School Programs	436,426	189,799	241,606	431,404	5,022	98.85%	299,009
	1132 High School Extracurricular	70,688	55,928	28,991	84,919	(14,231)	120.13%	67,731
	Total Instruction	1,546,851	679,406	872,724	1,552,130	(5,279)		1,204,510
	Support Services							
	2122 Counseling Services	60,000	33,419.42	32,500	78,725	(75,725)	2624.15%	84
	2130 Health Services	3,000	26,039	52,686	-	1,000	0.00%	1,000
	2210 Improvement of Instruction Services	1,000	-	-	-	3,000		2,528
	2230 Assessment & Testing	3,000	-	-	-	8,647		
	2240 Staff Development	9,200	553	4,793	553	52,337	77.23%	49,777
	2310 Board of Education	67,764	47,543	211,835	263,875	(164,334)	265.09%	163,694
	2321 Office of the Superintendent Services	99,541	52,040	123,486	242,172	15,244	94.08%	136,838
	2411 Office of the Principal Services	257,416	118,686	123,486	48,854	(554)	101.15%	49,055
	2520 Fiscal Services	48,300	48,854	-	412,240	(46,879)	112.83%	259,789
	2542 Maintenance	365,361	275,610	136,630	177,397	30,283	85.42%	218,372
	2552 Transportation	207,680	93,600	83,797	79,555	(3,357)	104.41%	73,108
	2643 Staff Accounting Services	76,198	45,334	34,221	27,486	(1,193)	104.54%	36,489
	2660 Technology	26,293	26,386	1,100	1,383,194	(218,441)		990,734
	Total Support Services	1,224,753	768,066	681,047	1,383,194	(218,441)		396,683
	Other Requirements							
	5200 Transfers of Funds	-	-	-	-	100,000	0.00%	-
	6000 Contingency	100,000	-	-	-	100,000		396,683
	Total Other Requirements	100,000	-	-	-	100,000		396,683
	Total Requirements	\$ 2,871,604	\$ 1,447,472	\$ 1,553,771	\$ 2,935,323	\$ (123,719)		\$ 2,591,927

Eddyville Charter School
 YTD Appropriations
 For the Fiscal Year 2019-2020
 As of 1/31/2020

Fund	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
General Fund, 100						
1000 Instruction	\$ 1,546,851	\$ -	\$ 679,406	\$ 778,868	\$ 1,458,274	\$ 88,577
2000 Support Services	\$ 1,224,753	\$ -	\$ 768,066	\$ 416,088	\$ 1,184,154	\$ 40,599
6000 Contingency	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Sub Totals	\$ 2,871,604	\$ -	\$ 1,447,472	\$ 1,194,956	\$ 2,642,427	\$ 229,177
Special Funds, 200						
1000 Instruction	\$ 31,050	\$ -	\$ 38,692	\$ 3,090	\$ 41,782	\$ (10,732)
2000 Support Services	\$ 39,354	\$ -	\$ 2,070	\$ -	\$ 2,070	\$ 37,284
5200 Transfers	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Sub Totals	\$ 85,404	\$ -	\$ 40,762	\$ 3,090	\$ 43,852	\$ 41,552
Student Body Funds, 299						
1000 Instruction	\$ 75,000	\$ -	\$ 13,136	\$ 2,169	\$ 15,304	\$ 59,696
Sub Totals	\$ 75,000	\$ -	\$ 13,136	\$ 2,169	\$ 15,304	\$ 59,696
Capital Projects, 400						
2000 Support Services	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
4000 Facility Construction	\$ 327,161	\$ -	\$ -	\$ -	\$ -	\$ 327,161
Sub Totals	\$ 347,161	\$ -	\$ -	\$ -	\$ -	\$ 347,161
Totals	\$ 3,379,169	\$ -	\$ 1,501,369	\$ 1,200,214	\$ 2,701,583	\$ 677,586

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2019-2020

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 01/01/2020 To Date: 01/31/2020

From Check: To Check:

From Voucher: To Voucher:

Account: 618680-8000

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
593	01/24/2020	MEIER, RUTH A	\$370.60	9	Printed	Payroll	<input type="checkbox"/>		
594	01/24/2020	RUSSELL, JOSHUA ABE	\$2,478.78	9	Printed	Payroll	<input checked="" type="checkbox"/>	01/31/2020	
595	01/23/2020	AMAZON.COM	\$1,027.69	1131	Printed	Expense	<input type="checkbox"/>		
596	01/23/2020	BSN Sports	\$7,876.37	1131	Printed	Expense	<input type="checkbox"/>		
597	01/23/2020	DAHL DISPOSAL SERVICE	\$887.00	1131	Printed	Expense	<input type="checkbox"/>		
598	01/23/2020	LINCOLN COUNTY SCHOOL DISTRICT	\$2,699.97	1131	Printed	Expense	<input type="checkbox"/>		
599	01/23/2020	M & K BARK AND FLORAL	\$205.00	1131	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2020	
600	01/23/2020	MCKENZIE HIGH SCHOOL	\$35.00	1131	Printed	Expense	<input type="checkbox"/>		
601	01/23/2020	Millar, C Randall	\$263.90	1131	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2020	
602	01/23/2020	SCHOOLFIX	\$392.35	1131	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2020	
603	01/23/2020	SMEED COMMUNICATIONS SERVICES	\$280.00	1131	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2020	
604	01/23/2020	WOOZ Flooring	\$4,088.00	1131	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2020	
605	01/23/2020	XEROX CAPITAL SERVICES	\$652.63	1131	Printed	Expense	<input checked="" type="checkbox"/>	01/31/2020	
606	01/24/2020	AMERICAN FIDELITY HEALTH SERVICES ADMIN	\$50.00	1133	Printed	Payroll Ded	<input checked="" type="checkbox"/>	01/31/2020	
607	01/24/2020	OREGON DEPARTMENT OF REVENUE	\$798.36	1133	Printed	Payroll Ded	<input type="checkbox"/>		
608	01/28/2020	EDDYVILLE POST OFFICE	\$300.00	1137	Printed	Expense	<input type="checkbox"/>		
609	01/28/2020	PACIFIC NORTHWEST COUNSELING, LLC	\$6,500.00	1138	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$112,526.10

End of Report

Eddyville Charter School, Inc.

Student Activities Summary Report

From: 7/1/2019 To: 1/31/2020

Fiscal Year: 2019-2020

Print Detail Exclude Encumbrances Reverse Signs Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances (29.00)	Available Balance
761 Student Incentives	917.65	181.86	(259.28)	840.23		811.23
763 BLM	1,261.61	660.00	(249.00)	1,672.61	.00	1,672.61
764 Drama	391.00	.00	.00	391.00	.00	391.00
765 Leadership	1,180.23	790.00	(299.95)	1,670.28	.00	1,670.28
766 EMR	70.00	.00	.00	70.00	.00	70.00
778 Sixth/Seventh/Eighth Grade	159.99	.00	.00	159.99	.00	159.99
779 Elementary General	1,219.17	3,575.00	(2,073.70)	2,720.47	.00	2,720.47
780 Kindergarten	1,461.32	.00	(70.57)	1,390.75	.00	1,390.75
781 First Grade	1,718.58	.00	(267.49)	1,451.09	.00	1,451.09
782 Second Grade	1,698.64	.00	(174.95)	1,523.69	.00	1,523.69
783 Third Grade	429.72	.00	(174.95)	254.77	.00	254.77
784 Fourth Grade	1,495.88	.00	(304.50)	1,191.38	.00	1,191.38
785 Fifth Grade	193.19	.00	.00	193.19	.00	193.19
787 Class of 2022	3,359.79	716.00	(370.90)	3,704.89	(52.00)	3,652.89
788 Class of 2021	402.00	1,011.80	(515.09)	898.71	.00	898.71
789 Class of 2020	356.76	2,687.44	.00	3,044.20	(825.00)	2,219.20
790 Class of 2019	362.34	.00	.00	362.34	.00	362.34
800 Class of 2023	106.68	.00	.00	106.68	.00	106.68
850 Coffee Shop	.00	.00	.00	.00	.00	.00
GRAND TOTALS	35,040.50	32,374.50	(12,633.38)	54,781.62	(1,470.76)	53,310.86

End of Report

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Administrative Report

February 2020

Academic

- ✓ Enrollment: Elementary-95, Secondary-117
- ✓ Outdoor School – May 11-13 Fossil, OR (6th grade)
- ✓ African Drumming class is reunited and doing well. They are working toward the performance in Seattle this spring. It is a mix of middle and high students and the instruction is differentiated to a level A and B where peer mentorship is integrated for instruction.
- ✓ OHANA is continuing to train elementary classes in the art/skill of community circles and peer mediation.
- ✓ State SBAC testing window is now open and staff were trained by LCSD at the last PD. Schedules are made, letters are being sent home, and Opt Out forms have been sent out as well.
- ✓ CTE Revitalization grant was awarded to ECS - \$125,000 for construction/addition to the shop for the 3D table/machine, industrial grade welding machines, and training. Assurances documents were just completed and funding should happen within the next month. We are working on coordinating the architecture and construction bid process.
- ✓ HS math is looking at curriculum adoption for next year (LCSD is in the process) to best align with Oregon and LCSD.
- ✓ Attendance is down 4% from the holidays (RAR 73%), which is not what we want to see. We are still up from last year, but we are meeting with our attendance coach twice a month and providing wrap-services to support these families. We are also looking into coding issues to ensure accuracy.
- ✓ Music Gala event is scheduled for May 30th. This is going to be a large fundraising event for our performing arts program that is developing. Outside artists will be performing before our K-12 showcase, catered dinner for purchase, and local donors are assisting in this event. More details will be available within the next month.

Administrative

- ✓ Charter Admin. Meeting was held in Siletz with LCSD administration. That report is being provided at our board meeting but not in our board packet.
 - ECS is being included in all LCSD professional development as we move forward. Our elementary staff will attend an AVID workshop in March as our first event. This is exciting for ECS.
- ✓ 2020-21 School Calendar revision is provided in our action items.
- ✓ Budget work is underway with LBL ESD and the calendar is provided in our action items.
- ✓ Sports marketing and our athletics department and admin. are working with Daktronics Sports Marketing to develop a sponsorship proposal and plan for revenue generation to

- Gerding Construction communications are being taken over to pursue the column replacement
- ✓ Admin. has been in contact with the Boosters to assist with finishing the playground project. A supplemental amount will be budgeted to help complete this for our kids. Systems are on sale right now and some at 40% off. We also still have 2 spin cups that need installed, but due to new structure dimensions, we need to ensure proper clearance with the installation. Gus is planning to get this certification for playground install and maintenance in July. We will work with this timeline as we progress through his recovery period.

Eddyville Charter School | 2020-2021 CALENDAR – proposed 1/15/2020

AUGUST '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24				28	29
30	31					

3 Administrators Report
 5 Student Registration
 6 Student Registration
 25-27 Teacher In-service
 31 First Day of School K-12

5 Staff PD – no school
 25 Presidents' Day – no school
 19 Potential
 Inclement weather
 Make-up day

FEBRUARY '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

SEPTEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 Labor Day – no school
 25 Staff PD – no school

22-26 Spring Break – no school

MARCH '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER '20						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

9 Statewide In service
 29 Conferences 12:30-8:00
 noon dismissal

22 Conferences 12:30-8:00
 Noon dismissal

APRIL '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

6 Staff PD – no school
 11 Veterans Day – no school
 25-27 Thanksgiving Break – no school

27 Seniors' Last Day
 31 Memorial Day – no school

MAY '21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

DECEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

12/21-1/1 Winter Break – no school

11 High School Graduation
 16 All Students' Last Day K-12
 17 Semester 2 Records Day – no school
 Teachers' Last Day

JUNE '21						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JANUARY '21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 Staff PD – no school
 8 Potential
 Inclement weather
 make-up day
 18 MLK Day – no school
 22 Semester 1 Records Day – no school

JULY '21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

EXHIBIT "A"

Camera Protocols Eddyville Charter School

Purpose: Video cameras inside and outside schools and at district buildings act as a deterrent to undesirable behavior and crime. The video system may also be used by school administrators for investigative purposes, surveillance, training, exercises, planning, education, and other Charter School business.

School Monitoring & Review of Footage: Video cameras may be accessed by school administrators, school safety personnel, school resource officers, campus monitors, and other personnel, as determined by a Charter School administrator. School resource officers may not transmit footage to other law enforcement officials except: (1) in the case of a health and safety emergency; and (2) pursuant to a valid subpoena.

Law Enforcement Use: Our local law enforcement agencies can view images to assist the Charter School when there is a threat to the health and safety of a student or other individuals, to assist in school emergency training exercises and safety planning, and in response to a valid warrant or subpoena; as detailed in the MOA.

Placement: Video cameras may be placed in public areas such as entrances, hallways, gyms, cafeterias, play areas, parking lots, athletic fields, social areas, computer labs, weight rooms, etc. Video cameras will not be allowed in areas where there is a reasonable expectation of privacy (i.e. bathrooms and gym locker room changing areas). The video camera system records video images, not audio.

Prohibited Activity: Video camera use is to be conducted in a professional, ethical, and legal manner. Video monitoring shall not be used to harass, intimidate, or discriminate against any individual or group, nor can it be used to assist with ICE (Immigration and Customs Enforcement) activities.

Confidentiality: All staff and law enforcement will maintain the confidentiality of the video images obtained from the Charter School's video cameras and comply with Federal and State privacy and educational laws.

Equipment & Upkeep: Eddyville Charter School Facilities & Maintenance Department is the only department authorized to install video cameras. Schools should not take it upon themselves to purchase, install, move, or deploy video cameras on their own. If cameras are not working properly, schools can do a work order to request maintenance. If the picture is not clear due to cobwebs, grime, etc., the school's custodian can clean them.



EDDYVILLE CHARTER SCHOOL

1 Eddyville School Road
Eddyville, OR 97343
541-875-2942 ☎ Fax: 541-875-4050

2020-2021 BUDGET CALENDAR

- Wednesday, February 19, 2020 * Approval of 2020-2021 Budget Calendar
- Thursday March 5, 2020 * Review Open Budget Committee Vacancies
* Staff Budget Requests Due
- Monday, April 27, 2020 * Publish Notice of Budget Committee Meeting
(5-30 days prior to Budget Meeting)
(*Publish on website)
- Wednesday May 13, 2020 * Early Release of Budget Document
(7 days prior to Budget Meeting)
- Wednesday, May 20, 2020 * Budget Committee Meeting- 1st Meeting, 5:00 p.m.
- Wednesday, May 27, 2020 * Budget Committee Meeting- 2nd Meeting, 5:00 p.m.
Budget Approval (If Needed)
- Monday, June 1, 2020 * Publish Budget Summary
(5 – 30 days prior to Budget Hearing)
- Wednesday, June 17, 2020 * Public Hearing on Budget
Adopt Budget, Make Appropriations
(No later than June 30, 2020)

www.eddyvillecharterschool.org
Mailing address: P.O. BOX 68 • Eddyville, OR 97343

Seclusion may be used on a student in the public charter school only under the following circumstances:

1. The student's behavior imposes a reasonable risk of imminent and serious bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

If restraint or seclusion is used on a student, by trained staff or other staff available in the case of an emergency when trained staff are not immediately available due to the unforeseeable nature of the emergency, e.g., teacher, administrator, or volunteer, it will be used only for as long as the student's behavior poses a reasonable risk of imminent and substantial physical or bodily injury to the student or others and less restrictive interventions would not be effective. Students will be continuously monitored by staff for the duration of the restraint or seclusion.

Definitions

1. "Restraint" means the restriction of a student's actions or movements by holding the student or using pressure or other means.

"Restraint" does not include:

- a. Holding a student's hand or arm to escort the student safely and without the use of force from one area to another;
- b. Assisting the student to complete a task if the student does not resist the physical contact; or
- c. Providing reasonable intervention with the minimal exertion of force necessary if the intervention does not include a restraint prohibited under Oregon Revised Statute (ORS) 339.288 and the intervention is necessary to:
 - (1) Break up a physical fight;
 - (2) Interrupt a student's impulsive behavior that threatens the student's immediate safety, including running in front of a vehicle or climbing on unsafe structures or objects; or
 - (3) Effectively protect oneself or another from an assault, injury or sexual contact with the minimum physical contact necessary for protection.

2. "Seclusion" means the involuntary confinement of a student alone in a room from which the student is physically prevented from leaving.

"Seclusion" does not include the removal of a student for a short period of time to provide the student with an opportunity to regain self-control if the student is in a setting from which the student is not physically prevented from leaving.

3. "Serious bodily injury" means any significant impairment of the physical condition of a person, as determined by qualified medical personnel, whether self-inflicted or inflicted by someone else.
4. "Mechanical restraint" means a device used to restrict the movement of a student or the movement or normal function of a portion of the body of a student.

"Mechanical restraint" does not include:

- a. A protective or stabilizing device ordered by a licensed physician; or
- b. A vehicle safety restraint when used as intended during the transport of a student in a moving vehicle.

5. "Chemical restraint" means a drug or medication that is used on a student to control behavior or restrict freedom of movement that is not prescribed by a licensed physician or other qualified health professional acting under the professional's scope of practice for standard treatment of the student's

This annual report shall be made available to the public at the public charter school's main office and on the public charter school website, to the Board, and to the school's sponsor.

At least once each school year the parents and guardians of students of the district shall be notified about how to access the report.

The public charter school shall investigate all complaints regarding the use of restraint or seclusion practices according to the procedures outlined in Board policy KL - Public Complaints and KL-AR - Public Complaint Procedure. The complaint procedure is available at the school's administrative office and is available on the home page of the school's website.

The complainant, who is a student, a parent or guardian of a student attending the school or a person who resides in the district where the school is located, may be able to appeal a public charter school's final decision to the school's sponsor pursuant to OAR 581-022-2370.

The administrator shall develop administrative regulations to carry out the requirements set forth in this policy and to meet any additional requirements established by law related to the use, reporting and written documentation of the use of restraint or seclusion by public charter school staff.

END OF POLICY

Legal Reference(s):

ORS 161.205
ORS 339.250
ORS 339.285
ORS 339.288
ORS 339.291
ORS 339.292
ORS 339.297

ORS 581-000
ORS 581-003

OAR 581-021-0061
OAR 581-021-0550
OAR 581-021-0553
OAR 581-021-0556

OAR 581-021-0559
OAR 581-021-0563
OAR 581-021-0566
OAR 581-021-0568
OAR 581-021-0569
OAR 581-021-0570
OAR 581-022-2370

6. A Restraint and/or Seclusion Incident Report form must be completed and copies provided to those attending the debriefing meeting for review and comment. The completed Restraint and/or Seclusion Incident Report Form shall include the following:
 - a. Name of the student;
 - b. Name of staff member(s) administering the restraint or seclusion;
 - c. Date of the restraint or seclusion and the time the restraint or seclusion began and ended;
 - d. Location of the restraint or seclusion;
 - e. A description of the restraint or seclusion;
 - f. A description of the student's activity immediately preceding the behavior that prompted the use of restraint or seclusion;
 - g. A description of the behavior that prompted the use of restraint or seclusion;
 - h. Efforts to de-escalate the situation and alternatives to restraint or seclusion that were attempted;
 - i. Information documenting parent or guardian contact and notification.
7. A documented debriefing meeting must be held within two school days after the use of physical restraint or seclusion; staff members involved in the intervention must be included in the meeting. The debriefing team shall include an administrator. Written notes shall be taken and a copy of the written notes shall be provided to the parent or guardian of the student.
8. If serious bodily injury or death of a student occurs in relation to the use of restraint or seclusion, written notification of the incident must be provided to the Department of Human Services within 24 hours of the incident.
9. If serious bodily injury or death of a staff member occurs in relation to the use of restraint or seclusion, written notification of the incident must be provided to the superintendent within 24 hours of the incident, or to the union representative for the affected person, if applicable.
10. The district will maintain a record of each incident in which injuries or death occurs in relation to the use of restraint or seclusion.

Restraint or seclusion as a part of a behavioral support plan in the student's Individual Education Program (IEP) or Section 504 plan.

1. Parent participation in the plan is required.
2. The IEP team that develops the behavioral support plan shall include knowledgeable and trained staff, including a behavioral specialist and a public charter school representative who is familiar with the physical restraint and seclusion training practices adopted by the public charter school.
3. Prior to the implementation of any behavioral support plan that includes restraint or seclusion a functional behavioral assessment must be completed. The assessment plan must include an individual threshold for reviewing the plan.
4. [When a behavior support plan includes restraint or seclusion the parents [will] [may] be provided a copy of the public charter school Use of Restraint or Seclusion policy at the time the plan is developed.]

Eddyville Charter School

Code: JHC

Adopted:

Student Health Services and Requirements**

The public charter school shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The public charter school may use the most cost effective means available to meet the above requirements.

The public charter school shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems;
3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking medication according to established public charter school procedures;
7. Services for students who are medically fragile or have special health care needs;
8. Integration of school health services with school health education programs.

The Board directs its health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

Eddyville Charter School

Code: IGAI
Adopted:

Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education**

The public charter school shall provide an age appropriate, comprehensive plan of instruction focusing on human sexuality, HIV/AIDS and sexually transmitted infections and disease prevention in elementary and secondary schools as an integral part of health education and other subjects. Course material and instruction for all human sexuality education courses that discuss human sexuality shall enhance a student's understanding of sexuality as a normal and healthy aspect of human development. A part of the comprehensive plan of instruction shall provide age-appropriate child sexual abuse prevention instruction for students in kindergarten through grade 12. The public charter school must provide a minimum of four instructional sessions annually; one instructional session is equal to one standard class period. In addition, the HIV/AIDS and sexually transmitted infections and disease prevention education and the human sexuality education comprehensive plan shall provide adequate instruction at least annually, for all students in grades 6 through 8 and at least twice during grades 9 through 12¹.

Parents, teachers, school administrators, local health departments staff, other community representatives and persons from the medical community who are knowledgeable of the latest scientific information and effective education strategies shall develop the plan of instruction and align it with the Oregon Health Education Standards and Benchmarks.

The Board shall approve the plan of instruction and require that it be reviewed and updated biennially in accordance with new scientific information and effective educational strategies.

Parents of minor students shall be notified in advance of any human sexuality or AIDS/HIV instruction. Any parent may request that his/her child be excused from that portion of the instructional program under the procedures set forth in Oregon Revised Statute (ORS) 336.035(2).

The comprehensive plan of instruction shall include the following information that:

1. Promotes abstinence for school age youth and mutually monogamous relationships with an uninfected partner for adults;
2. Allays those fears concerning HIV that are scientifically groundless;
3. Is balanced and medically accurate;
4. Provides balanced, accurate information and skills-based instruction on risks and benefits of contraceptives, condoms and other disease reduction measures;

¹ [Include this bracketed language if the public charter school offers through grade 12.]

The comprehensive plan of instruction shall emphasize skills-based instruction that:

1. Assists students to develop and practice effective communication skills, development of self-esteem and ability to resist peer pressure;
2. Provides students with the opportunity to learn about and personalize peer, media, technology and community influences that both positively and negatively impact their attitudes and decisions related to healthy sexuality, relationships and sexual behaviors, including decisions to abstain from sexual intercourse;
3. Enhances students' ability to access valid health information and resources related to their sexual health;
4. Teaches how to develop and communicate sexual and reproductive boundaries;
5. Is research based, evidence based or best practice; and
6. Aligns with the Oregon Health Education Content Standards and Benchmarks.

All sexuality education programs emphasize that abstinence from sexual intercourse, when practiced consistently and correctly, is the only 100 percent effective method against unintended pregnancy, sexually transmitted HIV and hepatitis B/C infection and other sexually transmitted infections and diseases.

Abstinence is to be stressed, but not to the exclusion of contraceptives and condoms for preventing unintended pregnancy, HIV infection, hepatitis B/C infection and other sexually transmitted infections and diseases. Such courses are to acknowledge the value of abstinence while not devaluing or ignoring those students who have had or are having sexual relationships. Further, sexuality education materials, including instructional strategies, and activities must not, in any way use shame or fear-based tactics.

Materials and information shall be presented in a manner sensitive to the fact that there are students who have experienced, perpetrated or witnessed sexual abuse and relationship violence.

END OF POLICY

Legal Reference(s):

ORS 336.035
ORS 336.107
ORS 336.455 - 336.475

ORS 339.370 - 339.400

OAR 581-021-0009
OAR 581-022-2050
OAR 581-022-2220

In accordance with the requirements of federal law, the public charter school recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination¹ or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All public charter school employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in [scoliosis,] vision or hearing screening. The public charter school will abide by those requests.

END OF POLICY

Legal Reference(s):

ORS 338.115

OAR 581-022-2050
OAR 581-022-2220

OAR 581-022-2225

Protection of Pupil Rights, 20 U.S.C. § 1232h (2012); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2017).

Every Student Succeeds Act, 20 U.S.C. § 7928 (2012).

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2012).

¹ The term "invasive physical examination," as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.